**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 10th July 2014 in the Village Hall**

**Present:**

Mr Crane Mr Armes Mrs Whelpton

Mr Leonard-Morgan Mrs Pitchers

There were two residents present; they raised concerns aboutthe planning application for a new dwelling on the site of the former church institute, including boundary and tree issues and the poor highways visibility from the site.

**Apologies:**

Mrs Durrant Mr Brown

PCSO Paul McAllister

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

Anne Whelpton reminded councillors of her interest in the boat dyke.

**Minutes:**

The minutes of the Parish Council meetings held on 12th June 2014 were agreed to be correct, and were signed by Nicholas Crane, as Chairman of the Parish Council.

**Matters Arising:**

1. Acle and District Voluntary Aid Scheme (AVA) sent a letter of thanks for the donation of £1,000.
2. Mike Brown has put up the new noticeboard by the pond. The councillors sent their thanks.

**Correspondence:**

1. Acle with Fishley Parochial Church Council requested a grant towards the grasscutting at Fishley Church. It was agreed to give a donation of £175.
2. PCSO Paul McAllister sent details of two crimes since 1st April.
3. Norfolk Wildlife Trust sent details of various local events

**Treasurer’s Report:** £

Balance b/f at 12th June 2014 5,360.37

**Receipts:**

Mooring fees 35.10

Grazing fee 88.34

R Norman – allotment rent for year to October 2014 1,400.00

**Cheques for payment:**

Transfer to Reserves 1,831.00

AVA – donation 1,000.00

SWADDS – donation 200.00

Pauline James – clerk’s fee and exps 327.60

Pauline James – August 316.80

HMRC – PAYE 74.80

HMRC – PAYE August 74.60

Norfolk Pension 100.85

Norfolk Pension – August 100.85

Garden Guardian – grasscutting 857.56

Garden Guardian – August 857.56

Antony Millward – litter picking 62.78

J Barber – cleaning noticeboard 25.00

Acle Scouts – donation 60.00

Acle with Fishley PCC – grasscutting 175.00

Balance c/f at 10th July 2014 819.41

Savings Account 11,143.03 Savings Account 0.29

Active Saver 31,382.00

Repairs and Renewals Accounts 47,580.34

Total monies **£90,925.07**

It was noted that this total included the estimated profit share on the moorings that will be payable to the Environment Agency.

The above cheques were agreed for payment.

The clerk presented details of actual spending and income versus budget for the 4 months.

**Planning Matters:**

1. **Mr Clover, Former Church Institute, Chapel Road** – demolition of former church institute and erection of dwelling (20141008). The councillors objected strongly to the plans. They felt that the visibility to the south was very poor and would present a hazard to all road users. It was agreed to ask Cllr Lawn to call the application in to the Planning Committee at Broadland District Council.

**Village Hall and Playing Field:**

1. There is a WW1 Commemoration Event on 26th July.
2. A Short Mat Bowls club is interested in hiring the hall but would need storage for the mats, perhaps a small store to the side of the hall. The councillors felt that this would be acceptable so long as the storage was at their own risk.
3. It was agreed to get the hedge cut by the car park and the grass around the trees by Westfield.

**Boat Dyke and Staithe:**

The councillors were reminded of the meeting with the Environment Agency on Thursday, 31st July at 1.00 pm.

**Churchyard:**

1. The Diocesan Advisory Committee (DAC) sent copies of their notes of the meeting with Parish Councillors on 20th May to discuss the options for the front wall of the churchyard. Subsequently the DAC met and agreed that they could not support the removal of any of the churchyard wall and suggested instead that the ivy be carefully removed and the wall re-pointed in sections.

The councillors expressed their disappointment at the lack of understanding of the situation in that the wall is moving and is not just in need of re-pointing. The clerk was asked to write to the DAC to say that the Council is considering the options. The clerk will contact the architect for advice. Nicholas Crane will fill in the hole by the footings.

1. The faculty application for the repair of the tombs has been advertised for the necessary 28 days and should now receive permission from the Diocese. The clerk will contact the contractor.
2. The PCC is applying for the faculty for the WW2 memorial.

**Any Other Business:**

1. The clerk reported on an informative visit to Arthur Jary’s memorials workshop; installation techniques for lawn memorials were discussed.
2. The clerk reported that her hours appear to be regularly in excess of the contracted amount. This will be on the agenda for the next meeting, but she advised the councillors that she will only be working on Wednesdays during August as time off in lieu. This was noted.

**At this point it was resolved under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public to discuss correspondence from the White Horse Pub.**

1. The clerk reported on a phone call from Peter Crook. It was agreed to meet representatives from the White Horse Community Trust to discuss the proposal further.
2. It was reported that local footpaths are in need of cutting.
3. The next meeting will be on Thursday, 11th September 2014.

There being no further business the meeting closed at 9.10 p.m.

Signed............................. Dated: 11th September 2014.

Chairman