# Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 7th July 2022 in the Village Hall at 7.30pm

## Present:

Philip Armes (Chairman)

Debbie Durrant (Vice-Chairman)

Nigel Brennan (also District Councillor), Laura Davey and Lee Smith

Also present: Pauline James (Parish Clerk)

There were no members of the public present.

Apologies:

Ginny Pitchers

County Councillor Fran Whymark

## Declarations of Interests in Items on the Agenda and Requests for Dispensations:

None.  
  
**Minutes:**  
The minutes of the Parish Council meeting held on 9th June 2022 were agreed to be correct, and were signed by Philip Armes as Chairman of the Parish Council.

**Matters Arising:**

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| 1. | The clerk has placed an order for a new picnic table for the staithe, costing £517. |
| 2. | Lee Smith reported that a plaque has been installed for the new tree in the churchyard, to note the Queen’s Platinum Jubilee. |

**Correspondence:**

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| 1. | A complaint was received about people speeding near the entrance to the Church. It was confirmed that reports from the vehicle activated sign are sent to the local police regularly. The Speedwatch group was disbanded because not enough people wanted to do it. The councillors were unable to suggest any additional measures to take. |
| 2. | BDC sent details of the new street cleaning contract. Roads and bins will be assessed and the cleaning/emptying programmed according to need, rather than on a regular program. The clerk has reported that the bin at the staithe needs emptying twice per week during the holiday season. |

**Treasurer’s Report:**

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| **Receipts:** | £ |
| Mooring fees | 622.21 |
| Donation for bench | 700.00 |
| Rental old playing field – cancelled agreement | 100.83 |
| Rental old playing field – new agreement | 100.83 |
| **Payments:** |  |
| Genesis – memorial bench | 729.00 |
| Pauline James – clerk’s fee and exps | 199.26 |
| Standing order | 300.00 |
| Norfolk Pension Fund - E’ers and E’ees | 176.08 |
| Garden Guardian – grass cutting | 1,092.46 |
| HMRC – PAYE | 112.80 |
| Balance c/f as at 7th July 2022 | 231,960.01 |

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| The reserve for the boat dyke is £106,931 and earmarked reserves are £108,373. General funds are therefore £16,656.   Laura Kemp and Nigel Brennan had checked the June online payments to the relevant bank statement and the clerk’s bank reconciliation as at 7th July 2022. The payments were approved. |
| Planning: |
| Land adj 39 Church Road – construction of four self/custom build dwellings with garages (outline with details of access only, all other matters reserved) (20211760) – change to site plan. The councillors repeated their objections to the plans.  1. **3 Chapel Road** – replacement dwelling (amended) (20220804) – change of access. The councillors had no comments to add. 2. **Upton Mill** – replace 4 window casements (BA/2022/0224/LBC). There were no objections to the plans.  Decisions by Broadland District Council: i) The White Horse - Retrospective permission for erection of outdoor seating 'pods' due to Covid-19 restrictions – full approval. |

## Cemetery and Churchyard:

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| 1. | Philip Armes reported that the fencing work at the cemetery extension was nearly completed. A hedge will be planted in the Autumn. |
| 2. | The residents in the Old Vicarage will be asked if they could put out the bins from the churchyard and cemetery for emptying. |
| 3. | Lee Smith reported that the Bure Valley Conservation Group volunteers would be cutting the wildflower area in the churchyard shortly and raking up the grass. |
| 4. | Nicholas Crane has changed the access from his yard into the cemetery so as to facilitate access to the cemetery. |

## Boat Dyke:

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| 1. | There was a report that boats launched from the boatyard are being left on parish moorings. This will be monitored. |
| 2. | It was confirmed that the land at the boat dyke maintained by Eastwood Whelpton is subject to a lease with the Environment Agency. The clerk has asked for a map of the area so as to ensure that the same land is not part of the Parish Council’s agreement with the EA. |

**Ponds:**

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| 1. | There have been some reports that the water level in the village pond is too low. Philip has topped up the level from time to time. The councillors discussed whether the oxygen levels might be low in the water. Lee Smith offered to research suitable plants and to add some to the pond. |

**Village hall, car park and playing field:**

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| 1. | Anne Lubbock sent a report: The AGM was held on 16th June. Ian Scowen is the Chairperson. The committee is starting a series of coffee mornings for residents to meet and socialise. |
| 2. | The RoSPA inspection report has been received for the play equipment. Items needing repair have been emailed to Online Playgrounds, one of a very few local companies which carry out repairs, for a quote. It was agreed to purchase a replacement toddler slide. |
| 3. | Laura Kemp kindly offered to inspect the play area monthly. |

## Highways:

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| 1. | Norfolk County Council have sent a quote for one gateway at Southend is £1,200 for supply and installation, with sign saying “Upton – please drive carefully”. The councillors agreed to ask for a pair of “gates” so as to increase the impact. |
| 2. | It was noted that some trees need cutting back near the bus shelter and the signs. |
| 3. | Two trees which have fallen across public footpaths were reported to Norfolk County Council. |
| 4. | Following complaints, the overgrown footpath to Fishley was reported to NCC. |

**Grasscutting at the Old School Playing Field:**

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| 1. | Garden Guardian have quoted £45.00 + VAT per cut for the field. This was accepted and will start once the field is taken back on by the Council, from 1st September, depending on the how fast the grass grows. |

**Old Playing Field:**

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| 1. | Rosie Beales signed the agreement for the rental of the old playing field and paid one month’s rent, £100.83, on 20th June. She then said she had changed her mind and asked for her money back. The councillors agreed to reimburse half the rent paid. Annie Bassett has asked to take on the field, from 1st July 2022, and has paid one month’s rent. This was approved. |

**Any Other Business and Items for the Next Agenda:**

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| 1. | The councillors expressed concern about the new parking bays at the White Horse, as many cars extend into the highway when parked. The clerk will contact the directors. |
| 2. | The councillors expressed their sadness at the death of Keith Pitchers who had been such a support to the Council and to the village, for so many years. |

No meeting is planned for August. The next meeting will be on Thursday, 1st September, at 7.30pm, in the village hall. All residents are very welcome to attend, to raise local issues.

There being no further business the meeting was closed at 8.50 pm.

Signed:………………………………………. Dated:……………………………….. Chairman