# Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 9th June 2022 in the Village Hall at 7.30pm

## Present:

Philip Armes (Chairman)

William Leonard-Morgan, Ginny Pitchers and Lee Smith

Also present: Pauline James (Parish Clerk)

There were no members of the public present.

Apologies:

Debbie Durrant (Vice-Chairman) and Laura Davey

## Declarations of Interests in Items on the Agenda and Requests for Dispensations:

None.

**Minutes:**
The minutes of the Parish Council meeting held on 5th May 2022 were agreed to be correct, and were signed by Philip Armes as Chairman of the Parish Council.

**Matters Arising:**

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| 1. | The tenant at the Old School Playing Field has given notice and will give up the licence on 31st August 2022. The clerk will obtain a quote for grasscutting, fortnightly, or monthly.  |
| 2. | The person who had asked to rent the Old Playing field has not made any payment so it will be re-advertised. Philip Armes will arrange for the grass on the field to be cut. It was also agreed that the neighbour’s hedge along the access track will need to be cut back regularly to ensure the width of the track is maintained. Legal documents suggest it should be 12ft wide. |
| 3. | Lee Smith reported that a new oak tree has been planted in the churchyard. |

 **Correspondence:**

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| 1. | **BDC’s Public Space Protection** **Order** This is to re-confirm the rule that everyone must pick up after their dogs, whether on public land, or on land where the public has access. The councillors fully supported the Order. |
| 2. | NCC sent details of its consultation re Waste and Minerals. This was noted. |
| 3. | South Walsham Primary School is disposing of a nest swing, but is was felt that this was not suitable for the Upton play area. |

**Treasurer’s Report:**

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| **Receipts:** |  £ |
| Mooring fees | 1,707.81 |
| Memorial fee | 385.00 |
| Rental old school playing field | 153.41 |
| **Payments:** |  |
| Environment Agency – drainage charge | 31.44 |
| HMRC – VAT | 4,743.05 |
| Pauline James – clerk’s fee and exps | 193.90 |
|  Standing order | 300.00 |
| Norfolk Pension Fund - E’ers and E’ees | 186.97 |
| Acle PC – share of expenses | 69.30 |
| Garden Guardian – grass cutting | 1,092.46 |
| URM glass collection | 12.96 |
| Community Action Norfolk – subs | 20.00 |
| Genesis – Jubilee bench | 705.00 |
| HMRC – PAYE | 112.80 |
| Balance c/f as at 9th June 2022 | 233,220.34 |

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| The reserve for the boat dyke is £106,931 and earmarked reserves are £108,373. General funds are therefore £17,916. Ginny Pitchers had checked the May online payments to the relevant bank statement and the clerk’s bank reconciliation as at 27th May 2022. The payments were approved.It was agreed that Laura Davey be appointed as a new bank signatory. |
| Planning: |
| Between meetings the application was received for:i) Gilgolds, 3 Chapel Road – replacement dwelling (20220804) – the councillors had no objections to the plans.Decisions by Broadland District Council:i) Old School House, 41 The Green – erection of single storey rear gable roof extension (20220462 – full approval.ii) Upton Mill – replacement single storey extension (listed building) (20220470 and BA/2022/0029) – full approval.It was noted that a new planning notice had been fixed to the fence at land adjacent to 39 Church Road. The website showed that the application had been changed to indicate that the four homes would be self-build or custom-build properties. The councillors asked the clerk to object again to the application.The application for the outdoor pods at The White Horse is going to BDC Planning Committee next week, with the officer recommending approval. |

## Cemetery and Churchyard:

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| 1. | Philip continues to chase the contractor for the new fencing for the cemetery extension. |
| 2. | BDC has agreed its £500 grant towards the cost of the hedging. |
| 3. | A resident has approached the Council to say he is willing to cut the grass in the churchyard voluntarily. The clerk will contact him to find out more. The grasscutting is currently contracted to Garden Guardian for the season. |
| 4. | Lee reported that the Bure Valley Conservation Group have offered to scythe the wildflower area after flowering. |

## Boat Dyke:

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| 1. | There is an area of grass at the boat dyke that is not cut by Garden Guardian because they were told it belongs to the boatyard. The clerk spoke to Andy Hamilton at the boatyard to ask for a map showing the area they manage, as it would affect any agreement between the Parish Council and the Environment Agency. |
| 2. | It was reported that some of the wooden picnic tables are in a poor condition. It was agreed to buy another plastic picnic table. |

**Ponds:**

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| 1. | The clerk will ask George Taylor to continue to cut back and remove some reeds at the village pond. |

 **Village hall, car park and playing field:**

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| 1. | Ginny Pitchers reported that the Jubilee events were very successful and well attended. |
| 2. | The Council appointed Philip Armes and Debbie Durrant as trustees, with Lee Smith as stand-in, if neither can attend a meeting. |

## Highways:

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| 1. | Figures from the Vehicle Activated Sign on Church Road showed that most people are driving at just over 30mph, with a few driving at over 50mph. The figures have been sent to the local police. |
| 2. | The clerk had reminded NCC about their offer to install two “pedestrians in road” signs at the bend in Boat Dyke Road, and has also chased up the purchase of two village gateways for the land south of Southend. |
| 3. | NCC will be asked to cut back the tree at the junction of South Walsham Road and Prince of Wales Road. |
| 4. | Recent flooding in Prince of Wales Road, caused by blocked ditches, has been reported to NCC. It was agreed to invite county councillor Fran Whymark, to inspect the ditches and to find out how to get the ditches cleared out. |

**Any Other Business and Items for the Next Agenda:**The next meeting will be on Thursday, 7th July, at 7.30pm, in the village hall. All residents are very welcome to attend, to raise local issues.

There being no further business the meeting was closed at 9.20pm.

Signed:………………………………………. Dated:……………………………….. Chairman