# Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 7th April 2022 at 7.30pm in the Village Hall

## Present:

Philip Armes (Chairman), Ginny Pitchers and Lee Smith

Also present: Pauline James (Parish Clerk)

There were two members of the public present.

Apologies:

Debbie Durrant (Vice-Chairman), William Leonard-Morgan and Laura Davey  
County councillor Fran Whymark sent a short report.

## Declarations of Interests in Items on the Agenda and Requests for Dispensations:

None.

## Old School Playing Field: The current tenant has a licence for 364 days, with an understanding that the licence would be re-issued each year for 5 years, until 30th April 2023. The tenant wishes to extend this agreement by another five years. The councillors had concerns that, if the land were required for any reason, then it would be more difficult to take the land back. As there were only three councillors present, it was agreed to put this on the agenda for the next meeting, to discuss this again. Minutes: The minutes of the Parish Council meeting held on 3rd March 2022 were agreed to be correct, and were signed by Philip Armes as Chairman of the Parish Council.

**Matters Arising:**

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| 1. | There had been no further correspondence from the new tenant at the Old Playing Field. Martin Pitchers had strimmed along entrance track. It may be that the gate needs to be moved. |
| 2. | The new memorial bench (in the name of Tom Taylor) has been put in along the boat dyke. |
| 3. | Mundy Abney sent her thanks for the presents on her retirement as editor of The Mardler. |
| 4. | The clerk completed an application for funding for the hedge planting at the cemetery extension. |
| 5. | The clerk reported that only five mooring fees remain unpaid. Several people have given up their moorings and these will be allocated to people on the waiting list. |

**Correspondence:**

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| 1. | It was agreed to pay for booking the village hall for the next Police community engagement event on Saturday, 21st May, although it was agreed that a better venue might be the community shop. |
| 2. | The clerk confirmed that the Pensions Regulator paperwork had been updated. |
| 3. | Broadland District Council sent details of their work to support refugees. |
| 4. | Natural England’s Requirements for Nutrient Neutrality are holding up planning applications in the Wensum area and the Broads area. |
| 5. | Councillors and residents were encouraged to complete a questionnaire on Norfolk County Council’s Transport Plan Implementation. |

**Treasurer’s Report:**

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| **Receipts:** | £ |
| Mooring fees | 30,211.31 |
| **April payments:** |  |
| Pauline James – clerk’s fee and exps, including overtime | 86.91 |
| Donation to DEC | 250.00 |
| Standing order | 300.00 |
| Norfolk Pension Fund - E’ers and E’ees | 232.13 |
| George Taylor – various work | 1,160.00 |
| Acle PC – share of expenses | 49.96 |
| Nfk Association of Local Councils – subs | 203.60 |
| Garden Guardian – grass cutting | 1,092.46 |
| URM – recycling costs | 9.54 |
| Upton Village Hall – room hire for the year | 132.00 |
| GeoXphere – mapping system | 45.00 |
| Mr Pratt – reimbursement of overpaid mooring | 79.20 |
| HMRC – PAYE | 148.72 |
| Balance c/f as at 7th April 2022 | 235,731.20 |

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| Ginny Pitchers had checked the March online payments to the relevant bank statement and the clerk’s bank reconciliation as at 31st March 2022. The payments were approved.  The internal audit is booked with John Gallop for 19th April. The Accounts will be presented to the Council at the May meeting. |
| Planning: |
| Old School House, 41 The Green – rear extension (20220462). The councillors had no objections to the plans. Upton Mill – replacement single storey extension - (BA/2022/0028/FUL). The councillors supported the plans.  1. **White Horse** – retrospective permission for erection of outdoor seating pods, amended plans (20211990) – The consultation was received between meetings and the councillors had had no further comments to make on this application. |

## Cemetery and Churchyard:

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| 1. | The grasscutting contractor had sprayed around headstones in the churchyard excessively, leaving large, yellow, unsightly patches. The councillors were disappointed that this had been done at all, but especially so carelessly. The spraying is done because of the contractor’s chosen management of the risk of injury to staff from extensive use of strimmers. It is also the case at the play area. The clerk had already sent some photos of the large patches to the contractor asking why the patches had to be so large, but no reply had yet been received. |
| 2. | Lee Smith had arranged for a free tree for the village, via the Tree Warden scheme. Ginny kindly offered to plant the tree when it arrives. |
| 3. | Garden Guardian will be asked to cut the grass in the cemetery extension. |

## Boat Dyke:

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| 1. | The trees at the staithe car park will be reduced in height shortly. |

**Ponds:**Nothing further to report.

**Village hall, car park and playing field:**Nothing further to report.

## Highways:

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| 1. | Some potholes and drainage grups were reported to NCC Highways. |

**Defibrillators:**

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| 1. | Ken Wallis-Gare contacted the clerk to say that both of the village defibrillators, at the White Horse Pub and at the boat dyke, were originally purchased by the Brundall Lions and registered with the Heartbeat Trust. He wishes to re-register them, with the Ambulance Trust. It was agreed that the Parish Council would take on the maintenance costs. Ken will continue to check them and register the checks with the Ambulance Trust. |

**Any Other Business and Items for the Next Agenda:**

## The next meeting will be on Thursday, 5th May, following the Annual Parish Meeting at 7.30pm, in the village hall. All residents very welcome to attend, to raise local issues.

There being no further business the meeting was closed.

Signed:………………………………………. Dated:……………………………….. Chairman