# Minutes of the Meeting of Upton with Fishley Parish Council held on

# Thursday, 2nd February 2023 in the Village Hall at 7.30pm

## Present:

Philip Armes (Chairman)

Debbie Durrant (Vice-Chairman)

Ginny Pitchers, Nigel Brennan, Laura Davey and Lee Smith

Also present: Pauline James (Parish Clerk)

There were three members of the public present. Matters raised included the planning application for 33 Boat Dyke Road and overgrown vegetation in Church Road.

Broadland District Councillor Nigel Brennan gave a short report on district council matters.

Norfolk County Councillor Fran Whymark sent his apologies and sent a short report.

**Apologies:**

William Leonard-Morgan

## Declarations of Interests in Items on the Agenda and Requests for Dispensations:

None.  
  
**Minutes:**  
The minutes of the Parish Council meeting held on 5th January 2023 were agreed to be correct, and were signed by Philip Armes as Chairman of the Parish Council.

**Matters Arising:**

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| 1. | Mr Sherwood said he was unaware that there was a bin in the cemetery and he is happy to put out this bin, as well as the bin at the church. |
| 2. | The grup for the ditch in Boat Dyke Road was cleared out, following the report of flooding. |
| 3. | Norfolk County Council also carried out some works in The Green. Further works are programmed for potholes and drains. |
| 4. | Broadland District Council has confirmed that it is setting up a company to permit people to pay for works to mitigate the effect of new housing on Nutrient Neutrality. |
| 5. | Ginny Pitchers reported that she has cleaned the Silver Jubilee bench at the pond. |

**Correspondence:**

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| 1. | The councillors reviewed the consultation on possible sites for travellers, which includes a proposed site adjacent to the A47 at the junction with B1140. The councillors felt that it was a poor site for families because of the noise from the A47, and poor air quality. |
| 2. | It was noted that it is proposed to close the Walk in Centre in Norwich. The consultation has been shared on facebook and residents are invited to send their comments. |

**Treasurer’s Report:**

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| **Receipts:** | £ |
| Mooring fees | 51.03 |
| HMRC – VAT refund | 2,138.76 |
| **Payments made:** |  |
| Daniel van de Bulk – fencing at cemetery extension | 1,690.00 |
| Philip Armes – Anglian Plant Hire – cherry picker | 324.00 |
| Wave DD – standing charge at old playing field | 11.21 |
| Felthorpe Forest Nursery – trees for Keith’s Meadow | 378.00 |
| **December Payments:** |  |
| Pauline James – clerk’s fee and expenses | 233.91 |
| Standing order | 300.00 |
| Norfolk Pension Fund – E’ers and E’ees | 185.70 |
| HMRC – PAYE | 119.00 |
| Orwell Mencap (Genesis) – new bench | 712.50 |
| Julie Boram – cleaning bus shelter | 30.00 |
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| Balance c/f as at 2nd February 2023 | 212,440.90 |

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| The reserve for the boat dyke is £106,931 and earmarked reserves are £108,373. The clerk had circulated a report of Actual v Budget for the eleven months to February.  Ginny Pitchers, Lee Smith and Laura Davey had checked the January online payments to the relevant bank statement, and payments made since the last meeting. The payments were approved. It was noted that the fee for cleaning the bus shelter had increased to £30 per quarter. |

## Planning:

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| 1. | The clerk will report residents’ concerns about the application for 33 Boat Dyke Road. |

## Cemetery and Churchyard:

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| 1. | The hedging around the cemetery extension has been put in. |

## Boat Dyke and car park:

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| 1. | Philip Armes has booked a cherry picker for the forthcoming treeworks at the car park and staithe. |

**Village hall, car park, play area and playing field:**

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| 1 | A report from the village hall committee was noted: the hall will be used for the elections in May. Various events are planned for Easter and for the Coronation. |
| 2. | A small oak tree has been offered to the village and it was suggested that this might be planted in memory of Bob Belson, former milkman in the village, who had died recently. |
| 3. | Debbie Durrant explained that she was not able to attend meetings of the village hall and did not wish to continue as the Parish Council-appointed trustee. (Philip Armes is the other PC Trustee.) It was agreed to appoint Lee Smith as the second PC-appointed Trustee. |

**Old School Playing Field (Keith’s Meadow):**

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| 1. | Simon Taylor sent a report:  Broadland DC are paying a grant towards the work. Some hedging plants have been ordered to plant along the west fence. A working party is being put together for the planting in mid-February. Simon will hire a turf stripper to facilitate the hedge planting. He will mark out a central “garden” where Keith’s bench will be sited. Three of four small areas will be planted with perennial meadow plants.  It was agreed that further plants could be ordered as needed.  It was also agreed that a small, laminated sign would be put up at each end of the site to explain what is proposed for the site. |
| 2. | Philip Armes will organise the purchase of two pedestrian gates and arrange for George Taylor to fit these, one at each end of the meadow. |

**Highways:**

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| 1. | It was reported that the ground has sunk around holes dug by BT Openreach at the junction of Church Road and South Walsham Road. |

The next meeting will be on Thursday, 2nd March, at 7.30pm, in the village hall. All residents are very welcome to attend, to raise local issues.

**At this point it was resolved under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public to consider a confidential planning enforcement report.**

There being no further business the meeting was closed.

Signed:………………………………………. Dated:……………………………….. Chairman