# Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 7th October 2021 at 7.30pm in the Village Hall

## Present:

Philip Armes (Chairman) and Debbie Durrant (Vice-Chairman)

Ginny Pitchers, Laura Davey and Lee Smith

Also present: Pauline James (Parish Clerk) and County councillor Fran Whymark, who gave a short report on County and District matters; including plans to support Afghan refugees in the county, and proposals to roll out the food waste collection scheme to all areas during 2022.

There were two members of the public present. Matters raised included a tree and a memorial in the churchyard.

Apologies:   
Nigel Brennan (also District Councillor)

## Declarations of Interests in Items on the Agenda and Requests for Dispensations:

## None.

## Minutes:

The minutes of the Parish Council meeting held on 2nd September 2021 were agreed to be correct, and were signed by Philip Armes as Chairman of the Parish Council.

**Matters Arising:**

|  |  |
| --- | --- |
| 1. | Norfolk County Council suggested that the Parish Council might like to apply for funding for a village “gateway” for the approach to Southend. It was agreed to ask for a quote for a pair of white “gateways” for the approach to Southend to encourage drivers to stick to the 30mph speed limit.NCC said it would not be appropriate to paint SLOW on the road in Boat Dyke Road, near the sharp bend. The clerk will ask if two “pedestrians in road” signs could be put up. |
| 2. | The clerk contacted the Highway Development Management Officer who had not objected to the proposed new access at Cranleigh House, to express the Council’s disappointment at his lack of support. He said that adequate visibility had been demonstrated and that previous use of the building as a hotel means that the proposal would not increase traffic use. The clerk wrote back to explain that visibility is very poor at this time of year, for traffic turning into the proposed driveway, travelling West, because of the tall vegetation on the verge on the inside of the bend, asking the highways officer and the planning officer to take another look. |

**Correspondence:**

|  |  |
| --- | --- |
| 1. | Deputy Lieutenants in Norfolk will be delivering memorial plaques to villages, to recognise community effort during the pandemic. The blue plaque says “Live your best and act your best and think your best today”, a quote from Harriet Martineau, a 19th century social theorist.  It was agreed that this should be put up at the shop, as volunteers at the shop had done the most to support residents during the pandemic. |
| 2. | Broadland District Council sent information on the change to street naming and numbering whereby developers who do not have any proposals for street names, will be encouraged to approach parish councils for ideas. The clerk has expressed concern that developers are no longer obliged to consult with parish councils. |
| 3. | The Marshland Mardler needs volunteers to be the treasurer, and to be in charge of advertising income. |

**Treasurer’s Report:**

|  |  |
| --- | --- |
| **Receipts:** | £ |
| Mr & Mrs Lubbock – monthly grazing fee | 101.35 |
| Mooring fees | 186.00 |
| UK Power Networks – wayleave | 67.75 |
| Burial and memorial fees | 166.00 |
| **Payments between meetings:** |  |
| Genesis – new bench | 601.10 |
| Church of England – allotment rent | 1,401.00 |
| **October payments:** |  |
| Pauline James – clerk’s fee and exps | 176.93 |
| Standing order | 300.00 |
| Norfolk Pension Fund - E’ers and E’ees | 164.45 |
| HMRC – PAYE | 107.20 |
| Garden Guardian – grasscutting | 1,021.05 |
| George Taylor – staithe, pond, playing field | 782.00 |
| URM – collection of glass | 7.20 |
| Campaign for the Protection of Rural England - subs | 36.00 |
| Balance c/f at 7th October 2021 | 219,163.08 |

|  |  |
| --- | --- |
| Ginny Pitchers had checked the September online payments to the relevant bank statement and the clerk’s bank reconciliation dated 4th October 2021. The clerk had circulated a report of actual v budget for the first 7 months, and the invoices for payment. The payments were approved.  Earmarked reserves are £104,486, the reserve for the Environment Agency is £96,748.  General monies are therefore £17,928. The second half precept of £4,565 is due shortly. | |
| Planning: | | |
| 1. | Lapwings, 2 Horses Head – proposed four bay cart lodge with room above (20211665). The councillors objected to the plans, as they felt the building would dominate the garden and be an over-development of the site. They requested that, if the plans were to be approved, a condition be applied such that the building can only be occupied by family members, so as to reduce the likelihood of additional traffic. | |
| 2. | 3 Chapel Road – replacement of existing shallow pitch roof and flat roof with new attic roof with rooms within and pitched dormers, general dwelling refurbishment (20211737). There were no objections to the plans. | |
|  | Decisions by Broadland District Council: | |
| 1. | Old School House, 41 The Green – rear extension (20211400) - full approval. | |
| 2. | 4 Marsh Road – extensions and alterations (20211278) (excluding brick pillars) – full approval. | |
| 3. | The confidential enforcement report from BDC was shared with the councillors. | |

## Cemetery and Churchyard:

|  |  |
| --- | --- |
| 1. | Items from Annual Inspection:cut back along edge of pathremove ivy from memorialsremove saplings from graves and walllong grass needs clearing after Philip has mown it  * low branches to be removed from Cypress * clerk to raise spraying with Garden Guardian |
| 2. | Lee Smith reported that the Bure Valley Conservation Group have been approached to help with the clearing of the grass that was left uncut during the Summer. |
| 3. | The clerk was asked to see if the Cypress was included in the tree survey done a few years ago. There had been a request to remove the tree. The councillors decided that they would not cut down the tree unless it is found to be at risk of falling. |

## Boat Dyke:

|  |  |
| --- | --- |
| 1. | A family has offered to donate for a new bench at the boat dyke, in memory of Tom Taylor. This was agreed. |
| 2. | One boatowner has not paid anything towards his mooring fee for several months. The clerk has warned him that the Council will apply to the small claims court to recover the sum if payment is not made shortly. |
| 3. | Items from the Annual Inspection:   * a couple of trees are leaning at the rear of the picnic area * the car park needs some maintenance * one boat has been moored in the basin for several weeks. Laura will raise this with the owner |

**Pond:**

|  |  |
| --- | --- |
| 1. | Items from the Annual Inspection:   * Philip will sort out the disposal of the reeds when they are cut back * The path needs to be edged |

**Village hall, car park and playing field:**

|  |  |
| --- | --- |
| 1. | Items from the Annual Inspection:   * Several items of play equipment need re-painting and cleaning * Several items need repair |
| 2. | The councillors had inspected the allotment. It was agreed that the clerk should write to the allotment holder to ask if he would prefer to give it up or, if not, if he could tidy it up, but there was evidence of fruit and vegetables being grown and harvested. |
| 3. | It was noted that bookings are very busy for the village hall, especially for children’s parties. |

## Old Playing Field:

|  |  |
| --- | --- |
| 1. | The current tenants have given notice and left. It was agreed to advertise the land for grazing. The current rent is £1,216. |

## Any Other Business and Items for the Next Agenda:

|  |  |
| --- | --- |
| 1. | Recent flooding in The Green and Horses Head will be reported to NCC. |
| 2. | The next meeting will be on Thursday, 4th November at 7.30pm, in the village hall. |

There being no further business the meeting was closed at 9.12pm

Signed:………………………………………. Dated:……………………………….. Chairman