# Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 1st July 2021 at 7.30pm in the Village Hall

## Present:

Philip Armes (Chairman) and Debbie Durrant (Vice-Chairman)

Ginny Pitchers, Laura Davey and Nigel Brennan (also District Councillor)

Also present: Pauline James (Parish Clerk) and one member of the public.

Nigel Brennan gave a report on district council matters that was later published on the Parish Council’s website.

Apologies:   
William Leonard-Morgan

County councillor Fran Whymark

**Co-Option of New Councillor:**There had been no request for an election for the casual vacancy. Lee Smith was co-opted onto the Council. Lee signed a declaration of acceptance of office and joined the councillors.

## Declarations of Interests in Items on the Agenda and Requests for Dispensations:

## Lee told the meeting that she is a member of the Parochial Church Council.

## Minutes:

The minutes of the Parish Council meeting held on 3rd June 2021 were agreed to be correct, and were signed by Philip Armes as Chairman of the Parish Council.

**Matters Arising:**

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| None. |  |
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**Correspondence:**

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| 1. | Norfolk County Council has invited parish councils to apply for 50:50 funding for highways items. It was agreed to ask if “SLOW” markings or village “gateways” could be considered. |
| 2. | NCC is inviting residents to complete a survey about an art trail in Norfolk. |

**Treasurer’s Report:**

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| **Receipts:** | | £ |
| Mr & Mrs Lubbock – monthly grazing fee | | 101.35 |
| Mooring fees | | 236.00 |
| Allotment fee | | 10.50 |
| **Payments:** | |  |
| Pauline James – clerk’s fee and exps | | 153.34 |
| Standing order | | 300.00 |
| Norfolk Pension Fund - E’ers and E’ees | | 164.45 |
| HMRC – PAYE | | 107.20 |
| Playsafety Ltd – RoSPA report | | 214.80 |
| Garden Guardian – grasscutting | | 1,021.05 |
| Orwell Mencap – bench | | 622.00 |
| Dan Bellison – work at entrance to churchyard | | 250.00 |
| Balance c/f at 1st July 2021 | | 225,374.09 |
| Ginny Pitchers had checked the June online payments to the relevant bank statement. The clerk had circulated a report of actual v budget for the first 4 months. The payments were approved.  Earmarked reserves are £104,486, the reserve for the Environment Agency is £96,748.  General monies are therefore £24,140.09. | | | |
| Planning: | | | | |
| Results from Broadland District Council: | | | | |
| 1. | Cranleigh House - Subdivision of existing dwelling and annexe to create two dwellings 2. New vehicular access 3. Erection of garage (20210727). BDC has indicated that they will refuse the application so the applicant has been given the option to withdraw the application. | | | |

## Cemetery and Churchyard:

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| 1. | Two former residents who have left the village have asked for a refund on their fee paid to reserve a burial plot. It was agreed to refund the money, less an admin fee of £40. |
| 2. | Repairs have been done to the surface at the entrance to the access path. |
| 3. | Ginny offered to sow some grass seed at the entrance to the new cemetery extension. |

## Boat Dyke:

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| 1. | The new memorial bench has been ordered. |
| 2. | It was agreed to get someone to spread the chippings in the car park. |

**Village hall, car park and playing field:**

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| 1. | Ginny gave a report on the village hall. |
| 2. | It was agreed to plant an oak tree in the play area, for future shade. |

## Footpaths:

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| 1. | Several paths were reported to need maintenance. |

## Any Other Business and Items for the Next Agenda:

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| 1. | It was agreed to give £50 towards a floral display at the Church for the flower festival. |
| 2. | The reports from the VAS are being sent to the local Police so that they know that there are issues with people speeding through the village. The clerk has asked the police what action is taken following these reports and no official speed checks appear to have been done. |
| 3. | The next meeting will be on Thursday, 2nd September at 7.30pm, in the village hall. No meeting is planned for August. |