# Minutes of the Online Meeting of Upton with Fishley Parish Council held on Thursday, 1st April 2021 at 7.30pm

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into effect on 4th April and permit online meetings and suspend the requirements of certain meetings to be held at certain times of the year.

The meeting was therefore held online via Zoom.

## Present:

Philip Armes (Chairman), Debbie Durrant (Vice-Chairman)

Ginny Pitchers, Laura Davey, William Leonard-Morgan

and Nigel Brennan (also District Councillor)

Also present: Pauline James (Parish Clerk)

Apologies:   
Anne Whelpton

County councillor Fran Whymark

## Declarations of Interests in Items on the Agenda and Requests for Dispensations:

## None.

## Minutes:

The minutes of the Parish Council meeting held on 4th March 2021 were agreed to be correct, and will be signed by Philip Armes as Chairman of the Parish Council, and returned to the clerk.

**Matters Arising:**

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| 1. | Potholes reported to Norfolk County Council have been repaired. |

**Correspondence:**

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| 1. | The clerk attended the recent Safer Neighbourhood Action Panel (SNAP) meeting. Crimes in general have decreased during lockdown, apart from anti-social behaviour (mostly lockdown issues). |
| 2. | The Government has announced that it will not extend legislation to enable virtual meeting and that local councils must return to face-to-face meetings from 7th May. The next Parish Council meeting is on 6th May so will be online. A decision can then be made about how to manage a return to face-to-face meetings from 3rd June. This would depend on whether the village hall re-opens. |
| 3. | The forms have been received for the Annual Return. |
| 4. | Nigel Brennan gave details of the data collected by the mobile SAM device and has sent the data to the local police. A significant number of people are driving above the speed limit in Church Road and Chapel Road. |

**Treasurer’s Report:**

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| **Receipts:** | £ |
| Mr & Mrs Lubbock – monthly grazing fee | 101.35 |
| Mooring fees | 20,831.90 |
| Wayleave | 24.96 |
| **Payments:** |  |
| Pauline James – clerk’s fee and exps | 176.96 |
| * Standing order * Reimburse donation Foxy Lodge | 300.00  50.00 |
| Norfolk Pension Fund - E’ers and E’ees | 164.65 |
| HMRC – PAYE | 107.00 |
| Nfk ALC – subs | 198.69 |
| BDC – collection of bins at churchyard | 206.50 |
| George Taylor – various maintenance | 479.00 |
| GeoXphere – Parish Online subscription | 40.50 |
| Acle PC – share of costs | 62.00 |
| Balance c/f at 1st April 2021 | 223,530.99 |

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| Ginny Pitchers had checked the March online payments to the relevant bank statement and the clerk’s bank reconciliation dated 31st March 2021.  The internal audit has been booked with John Gallop for 26th April 2021. |

## Planning:

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| None. |

## Cemetery and Churchyard:

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| 1. | The councillors were pleased to agree to a request to donate a bench in memory of Molly Oakes in the churchyard, so long as the Parochial Church Council agrees. |
| 2. | Ginny Pitchers reported on the surveys done by the Norfolk Wildlife Trust over the past few years. The councillors agreed that they support any action suggested by these reports, as led by the PCC. It was noted that the ivy on the front wall must not be removed. |
| 3. | There is evidence of activity by moles in the cemetery. The clerk was asked to contact the mole catcher. |
| 4. | Two boxes, apparently of ashes, have been left on the grave of Jack Wells in the cemetery. The boxes are in poor condition. The PCC has tried to find the family of the deceased and has contacted the police. |
| 5. | Philip Armes reported that the land for the cemetery extension had been sprayed and will then be seeded with grass. |
| 6. | Work has started on the replacement gates for the churchyard. George Taylor will be asked to fit the gate posts. Philip will purchase the gate posts. |

## Boat Dyke:

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| 1. | The clerk has been busy processing payments and issuing receipts for mooring fees. |

## Pond

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| 1. | Ginny reported that the noticeboard has been damaged. The clerk will ask George Taylor to see if he can repair it. |

**Village hall and car park:**

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| 1. | Philip has asked Nick Farrow and Ian Hilton to reduce the height of the trees in front of the car park. |
| 2. | Ginny reported on the recent Easter Bunny trail around the village. |
| 3. | People are making tentative bookings for events at the hall. The hall is booked for the forthcoming elections for Norfolk County Council and for the Police & Crime Commissioner on 6th May. |

## Any Other Business and Items for the Next Agenda:

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| 1. | The daffodils around the village have been very good this year. The clerk was asked to buy some more for the verges in the Autumn. |
| 2. | The next meeting will be the Annual Parish Meeting on Thursday, 6th May at 7.30pm, followed by the Annual Parish Council Meeting via Zoom at 7.30pm The clerk will draft a Chairman’s report for The Mardler. |

There being no further business the meeting was closed at 8.45pm

Signed:………………………………………. Dated:………………………………..

Chairman