# Minutes of the Online Meeting of Upton with Fishley Parish Council held on Thursday, 7th January 2021 at 7.30pm

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into effect on 4th April and permit online meetings and suspend the requirements of certain meetings to be held at certain times of the year.

The meeting was therefore held online via Zoom.

## Present:

Philip Armes (Chairman), Debbie Durrant (Vice-Chairman)

Ginny Pitchers and Laura Davey

Nigel Brennan (also District Councillor)

Also present: Pauline James (Parish Clerk)

Apologies:   
William Leonard-Morgan and Anne Whelpton

County councillor Fran Whymark sent a report about support for local residents, which was been published online.

## Declarations of Interests in Items on the Agenda and Requests for Dispensations:

Philip Armes had an interest in a payment.

## Minutes:

The minutes of the Parish Council meeting held on 3rd December 2020 were agreed to be correct, and will be signed by Philip Armes as Chairman of the Parish Council, and returned to the clerk.

## Matters Arising: The clerk collected the papers about the purchase of the land in Church Road from the solicitors.

**Correspondence:**

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| 1. | MP Jerome Mayhew would like to attend a parish council meeting. It was agreed that councillors would attend a meeting of Acle Parish Council if Mr Mayhew attends one of Acle’s meetings. |
| 2. | The Royal British Legion sent a thank you for the recent donation. The local appeal raised £5,238. |
| 3. | BDC’s Overview & Scrutiny Committee has invited councils to submit questions for them to discuss. Councillors were invited to submit topics for discussion. |

**Treasurer’s Report:**

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| **Receipts:** | £ |
| Mr & Mrs Lubbock – monthly grazing fee | 99.17 |
| Mooring fees | 398.71 |
| NCC – recycling credits | 117.22 |
| Annual bank interest | 237.62 |
| **Payments between meetings:** |  |
| Information Commissioner – subscription | 35.00 |
| **Payments:** |  |
| Pauline James – clerk’s fee and exps | 172.98 |
| * Standing order | 300.00 |
| Norfolk Pension Fund E’ers and E’ees | 161.62 |
| HMRC – PAYE | 107.20 |
| Philip Armes – gate, grass seed | 323.80 |
| Acle PC – share of expenses | 95.85 |
| Eastwood Whelpton – emptying of skip | 237.60 |
| Broadland DC – emptying of dog poo bins | 561.60 |
| Justin Nudd – strimming and tree planting | 107.50 |
| Balance c/f at 6th January 2021 | 200,031.12 |

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| The total amount includes a reserve of £86,565 for rent payable to the Environment Agency under the terms of the draft lease and earmarked reserves for repairs and replacement of assets of £91,428.  The General Fund balance is £22,038.12.  Ginny Pitchers had checked the December online payments to the relevant bank statement and the clerk’s recent bank reconciliation. The clerk presented actual v budget figures for the 10 months.  The payments were authorised. |

## Planning:

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| An application was received between meetings for:  **Pond House, 53 The Green** – replacement of existing rear conservatory and side entrance porch with rear and side single storey extension (20202251). The councillors had no objections to the plans. |

## Cemetery and Churchyard:

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| 1. | The land is even wetter, following recent rain. The fencing and seeding will be considered again in Spring. |

## Boat Dyke:

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| 1. | The boat that had been moored up long-term has left the boat dyke. |
| 2. | The car park surfacing has not yet been done. |

## Pond

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| 1. | The willow tree in the rear corner fell down and was cut up and removed by David Burton. Anne Whelpton has kindly offered to purchase a replacement tree. |
| 2. | The Land Registry requires a statutory declaration. |

**Village hall and car park:**

1. It was agreed to get a quote to remove some of the trees along the front of the car park, and to reduce the height of others.
2. Ginny Pitchers reported that the hall has closed due to the lockdown.
3. “Light Up Upton” was very successful; thanks to all involved.

## Any Other Business and Items for the Next Agenda:

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| 1. | 2021 Meeting dates – the first Thursday in May is the date of the County Council elections. It was agreed that an alternative date could be chosen for the meeting, if meetings are permitted in the hall by then, or else it could be held via Zoom. |
| 2. | Ginny Pitchers and Lee Smith have updated the Welcome Leaflet for people moving into the village. |
| 3. | Flooding at Horses Head and outside Broadlands Park will be reported to Norfolk County Council. |
| 4. | It was noted that The Mardler will not be delivered during lockdown. |
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| 5. | The next meeting will be on Thursday, 4th February at 7.30pm via Zoom. |

There being no further business the meeting was closed at 8.30pm

Signed:………………………………………. Dated:………………………………..

Chairman