**Minutes of the Online Meeting of Upton with Fishley Parish Council held on Thursday, 4th June 2020 at 7.30pm**

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into effect on 4th April and permit online meetings and suspend the requirements of certain meetings to be held at certain times of the year.

The meeting was therefore held online via Zoom.

**Present:**

Philip Armes (Chairman), Debbie Durrant (Vice-Chairman), Ginny Pitchers, Laura Davey,

Nigel Brennan (also District Councillor), William Leonard-Morgan and Anne Whelpton.

Also present: Pauline James (Parish Clerk) and NC Cllr Fran Whymark

There was one member of the public present. Fran Whymark gave an update on his report which had been circulated to the councillors and put on the Parish Council’s website. Nigel Brennan, as district councillor, reported that meetings were starting up again at Broadland District Council, but online.

**Apologies:**   
None.

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

None.

**Minutes:**

The minutes of the Parish Council meeting held on 7th May 2020 were agreed to be correct, and will be signed by Philip Armes as Chairman of the Parish Council, and returned to the clerk.

**Clerk’s Report:**The clerk’s report had been circulated before the meeting. There were no questions on the report.

**Treasurer’s Report:**

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| --- | --- |
| **Receipts:** | £ |
| Mr & Mrs Lubbock – monthly grazing fee | 99.17 |
| Mooring fees | 1,266.51 |
| **Payments:**  Pauline James – reimbursement charity donations | 400.00 |
| Norfolk Ass’n for the Blind | 50.00 |
| Pauline James – clerk’s fee and exps | 142.93 |
| * Standing order | 300.00 |
| Norfolk Pension Fund E’ers and E’ees | 157.32 |
| HMRC – PAYE | 104.20 |
| Came & Co – insurance | 668.94 |
| Garden Guardian – grasscutting | 1,000.95 |
| Balance c/f at 4th June 2020 | 209,268.70 |
|  | | |
| The total amount includes a reserve of £86,565 for rent payable to the Environment Agency under the terms of the draft lease, earmarked reserves for repairs and replacement of assets of £91,428 and VAT payable of £2,718.38.  The General Fund balance is £28,557.32.  Ginny Pitchers had checked the May online payments, and the donations made subsequent to the last meeting, to the relevant bank statements and had checked the clerk’s recent bank reconciliation.  The clerk had circulated a report on actual v budget for the 3 months to June.  The payments were authorised. | | |
| **Planning:**  None. | | |
| **Boat Dyke:** | | |
| The work has not yet been done to repair the surface of the car park. | | |
| Two boatowners have not yet paid their mooring fees. One has said he will make a payment shortly. The other boatowner has not been in touch and Anne Whelpton has not managed to get through on the phone.  The clerk has asked the Broads Authority to clear the pile of reeds and debris that has collected in the basin. | | |
| **Acle Recreation Centre Grant:** A request has been received for a grant to help the Recreation Centre to assist sports clubs to get back on their feet once they are permitted to re-open, as many clubs will have lost a great deal of their income. The councillors agreed that they were supportive and would be pleased to hear from individual clubs who had members from Upton. | | |
| **Any Other Business and Items for the Next Agenda:** | | |
| 1. Philip Armes reported that he has switched on the pump at the village pond to raise the water level in the pond. | | |

The next meeting will be on Thursday, 2nd July at 7.30pm