**Upton with Fishley Parish Council**

**Clerk’s report for Parish Council meeting on 2nd July 2020**

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| **1** | **Covid19 Virus:** |
| 1.1 | Cllr Laura Davey will update the meeting on any resilience issues in the village. |
| 1.2 | The White Horse is re-opening on 4th July for food and drink, with a takeaway menu on Fridays, with telephone ordering. The Community Shop volunteers continue to deliver to local residents. |
| 1.3 | **Broadland District Council and Norfolk County Council** continue to assist local residents with support, although I hear that many staff have returned to their normal work as demand declines. I know that BDC are very concerned about the long-term issues for many residents as their income decreases or ceases. |
| 2 | **Minutes**  The Minutes of 4th June have been published on the website. |
| 3 | **Matters Arising from the Meeting of 4th June and my June Clerk’s Report:** |
| 3.1 | We had an update from Acle Recreation Centre. No other parish councils have replied to their request for grant funding, other than Upton and Acle. Acle PC has funded adjustments to the Rec Centre to enable Covid-compliant re-opening of the building to some groups and has funded some costs to enable the Social Club to re-open. I have not heard from any other groups not from any Upton residents who may attend any groups at the Rec Centre. |
| 3.2 | The RoSPA inspection of the play equipment presumably took place during June but I’ve not had their report yet.  Ginny and Keith have offered to clean the play area equipment ready for re-opening it on Saturday. I’ve prepared signage to remind people to wash their hands, asking parents to supervise their children to ensure that they either wash their hands or use hand sanitiser and to only use the equipment is not being used by other people, so as to support social distancing. I’ll put this up on Saturday morning. |
| 4 | **Correspondence:** |
| 4.1 | Our new Beat Manager is PC Jackie Chambers, working with PC Steve Clarke. |
| 4.2 | I’ve had an email from someone who would like to pay for a bench at Upton dyke in memory of a friend who has died. |
| 5 | **Planning:**  None. |
| 6 | **Boat dyke and staithe:**  I have not heard from the Environment Agency.  I’ve fixed a poster at the bin at the staithe to remind people that there is a glass recycling bank just 20 metres from that bin. I, and I know Ginny too, have picked up several glass bottles from around the litter bin and put them in the glass recycling bin.  So far, BDC have collected all the rubbish but I suspect they will refuse to do so if this continues, although I know that this is an issue in all parishes. |
| 7 | **Any Other Business:** |
| 7.1 | I ordered the recycling bin for the play area and this arrived this week. |
| 7.2 | I “attended” training on engaging with your community. Although a lot of it was aimed at those thinking of doing a Neighbourhood Plan, it was a useful reminder about the issues of getting your message to people in the parish. |
| 7.3 | I also did a one-to-one course on making websites accessible. The legislation says that we have to have a statement on the accessibility of the website by 20th September, so I’ll prepare a statement for our September meeting. Luckily most of my agendas and minutes are accessible to those who use a document reader, although my use of tables to type up my minutes makes it a bit slow for them.  We have to work to make our documents accessible back as far as 2018 so I’ll perhaps check a few at a time over the next few months. |

**Pauline James – 2nd July 2020**