**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday,   
5th March 2020 at in the Village Hall at 7.30pm**

**Present:**

Philip Armes (Chairman), Debbie Durrant (Vice-Chairman)

Nigel Brennan (also District Councillor), William Leonard-Morgan, Ginny Pitchers

and Anne Whelpton.

Also present: Pauline James (Parish Clerk) and District Councillor Justine Thomas.

There were no members of the public present. Justine Thomas talked about encouraging residents to sign up for e-billing for their council tax, distribution of the member-led funds, the increase in members’ allowances to bring BDC towards the level of the other district councils and meeting with Highways England to back the dualling of the A47.

**Apologies:**   
Laura Davey

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

None.

**Minutes:**

The minutes of the Parish Council meeting held on 6th February 2020 were agreed to be correct, and were signed by Philip Armes as Chairman of the Parish Council.

**Matters Arising:**

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| 1 | Blake’s Pit (the pond in Boat Dyke Road) – Resident Kerry Soutar has arranged a meeting with the Norfolk Wildlife Trust to discuss what work the community could do to improve the pond. |
| 2 | Broadland District Council confirmed that they do not sell or share information gained via cookies on their website to any third parties. |

**Correspondence:**

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| 1 | Correspondence was read out about dog owners not clearing up after their dogs at the boat dyke. The councillors were disappointed to hear that this is still a problem. There are two dog litter bins at the boat dyke and dispensers with dog poo bags. The clerk will put a reminder in the Mardler. |
| 2 | Openreach are inviting communities to partner with them to bring faster broadband to a village, or area. The councillors agreed to find out more. |
| 3 | Acle Medical Centre is asking all the local parishes to help with the cost of employing a youth support worker, to work in the surgery and in Acle Academy. The role would offer support for 11 – 25 year olds with their personal, social and emotional development. The Youth Worker could direct young people to activities, the voluntary sector and wellbeing service etc. The clerk was advised to contact County Councillor Fran Whymark as he has a special interest in this area. |
| 4 | Councillors were invited to meet MP Jerome Mayhew at a meeting of councillors and clerks in Acle. Nigel Brennan and Debbie Durrant will attend. |

**Treasurer’s Report:**

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| **Receipts:** | £ |
| Mr & Mrs Lubbock – monthly grazing fee | 99.17 |
| Mooring fees | 5,182.05 |
| Memorial and burial fees | 395.00 |
| Allotment rent | 10.50 |
| Wayleaves | 24.44 |
| NCC – recycling credits | 144.16 |
| **Payments:** |  |
| Pauline James – clerk’s fee and exps | 170.32 |
| * Standing order | 300.00 |
| Norfolk Pension Fund E’ers and E’ees | 154.36 |
| HMRC – PAYE | 104.40 |
| Westcotec – brackets for SAM2 | 129.00 |
| Amis Piling – new piling (40%) | 5,952.00 |
| Balance c/f at 5th March 2020 | 193,051.84 |
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| The total amount includes a reserve of £76,382 for rent payable to the Environment Agency under the terms of the draft lease, earmarked reserves for repairs and replacement of assets of £92,205 (before adjustments for the year-end) and VAT payable on the mooring fees received.  Ginny Pitchers had checked February’s online payments to the relevant bank statements, and the clerk’s recent bank reconciliation.  The clerk presented actual v budget figures for the twelve months to March 2020, (before adjustments for debtors and creditors).  The payments were authorised. | | |

**Planning:**

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| 1 | **Hall Farm** – removal and replacement of a 7m diameter existing grain silo and erection of 4 additional 8m diameter grain silos (20200319). There were no objections to the plans. |

**Village Hall and Playing Field:**

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| 1 | Three tiles came off the village hall roof in the recent high winds. These will be repaired shortly. |
| 2 | The Radio Norfolk Treasure Quest programme visited the recent craft fair at the village hall and this resulted in some excellent publicity. |
| 3 | Ginny Pitchers reported that a hare had been caught up in the football nets. She and Keith will see if the nets can be tied up so as not to trap wildlife. |

**Boat Dyke and Staithe:**

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| 1 | There has been no correspondence from the Environment Agency about the lease of the moorings. |
| 2 | The new quay heading at the public moorings on the right-hand side of the dyke is progressing well. |
| 3 | There was nothing further to report on the proposal for a Discovery Hub at the staithe. |
| 4 | Mooring fees for 20/21 are beginning to come in. Some moorings have been given up and Anne Whelpton has filled these with people from the waiting list. |

**Footpaths, Highways and Land:**

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| 1 | Nigel Brennan reported on traffic speeds in the village: Many people have driven up Marsh Road at over 30mph, with a top speed recorded of 50mph. This will be reported to the Police. |
| 2 | The councillors discussed ideas to provide some shade for the play area – Laura Davey had suggested a living willow structure. This will be considered but councillors were concerned that it might be unattractive out of season, and could grow out of control after a few years. The clerk was asked to find out more about shade sails. |
| 3 | The clerk will contact NCC again about adding some reflective strip to the Keep Left sign at the junction of The Windle and the A47. |
| 4 | Philip Armes reported that footpath 2, between Prince of Wales Road and the concrete road on the marshes, has been cut and cleared. |

**Churchyard and Extension to the Cemetery:**

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| 1 | The clerk reported on a meeting with the owners of The Old Vicarage about the trees along the boundary with the churchyard. Five trees have been agreed to be on the shared boundary.  It was also agreed that some additional plants will be added to the rear hedge at the Old Vicarage so as to screen the cemetery extension. |

**Any Other Business:**

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| 1 | An acknowledgement has been received from the Land Registry. |
| 2 | The clerk reported on the Practitioner’s Conference, which she recently attended. |
| 3 | The next Parish Council Meeting is on Thursday, 2nd April at 7.30pm. |

There being no further business the meeting was closed.

Signed:………………………………………. 2nd April 2020

Chairman