**Upton with Fishley Parish Council**

**Clerk’s report for Parish Council meeting on 2nd April 2020**

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| **1** | **Covid19 Virus:** |
| 1.1 | The Government has told us to close play areas. It will be closed until further notice.  Notice re **playgrounds** – now on facebook and websites, and physical notices have been put up on the gates. |
| 1.2 | Laura Davey has been gathering contact details for people in the village who are willing and able to **volunteer** to support anyone who is self-isolating, if they need help.  NCC have produced “if you are self-isolating” postcards which can be delivered to households where there might be a vulnerable resident.  At the moment, the White Horse and Community Shop committee are working hard to keep the shop stocked and will deliver to local residents. I’ve asked them to keep me up-to-date with what they are doing and to get in touch if they need any help.  I have applied for a grant of £500 from the Norfolk Foundation to help with any costs helping local residents.  The Council will adopt a Safeguarding Policy. |
| 1.4 | **Broadland District Council and Norfolk County Council** are gathering information about what each community is already doing to help their residents and will support local communities, and are setting up community hubs, as explained by the Government. |
| 1.5 | Where possible, people should be encouraged to join **facebook** (Upton Parish Council, and Uptoners pages) so that they can keep up-to-date with what is being done in the village. Similar items will be posted on the Council’s website but sharing posts on facebook is the quickest way to get information out. |
| 1.6 | **Local businesses** are dealing with the situation in various ways. Again, this information is easily shared on facebook. |
| 1.7 | **Council meetings** – there will be a micro-meetings, that need only to be attended by **3 councillors**, to discuss (very briefly) and agree only those items which legally require approval in a meeting. The Government is to suspend the various requirements for the Annual Parish Meeting to be held by 1st June and for the Annual Parish Council Meeting to be held in May. We also expect the date for the approval of the Accounts to be moved back, but there is no news yet.  I shall publish updates on the parish council websites from time to time so that residents know what is being discussed. We will hold a proper Annual Parish Meeting once we are able to hold normal meetings again, whenever that is.  The Council will delegate authority to the proper officer/parish clerk of the council, for finance and for administration. |
| 2 | **Minutes**  Minutes of 5th March 2020 – to be confirmed as accepted |
| 3 | **Matters Arising from the Meeting of 5th March** |
| 3.1 | I’ve had no further information from Acle Medical Centre on the request for a youth support worker. |
| 3.2 | The meeting with MP Jerome Mayhew was very successful and interesting. |
| 4 | **Correspondence Received:** |
| 4.1 | The Broads Authority are stopping sending paper copies of planning applications. They will send paper copies, on request, so we can request copies of plans where we will need it to be larger than A3. |
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**Pauline James – 25th March 2020**