# Minutes of the Online Meeting of Upton with Fishley Parish Council held on Thursday, 2nd July 2020 at 7.30pm

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into effect on 4th April and permit online meetings and suspend the requirements of certain meetings to be held at certain times of the year.

The meeting was therefore held online via Zoom.

## Present:

Philip Armes (Chairman), Ginny Pitchers, Laura Davey, William Leonard-Morgan, Anne Whelpton and Nigel Brennan (also District Councillor)

Also present: Pauline James (Parish Clerk)

There were no members of the public present.

Apologies:   
Debbie Durrant (Vice-Chairman)

Norfolk County Councillor Fran Whymark sent a report which was circulated and posted on the Parish Council’s website

## Declarations of Interests in Items on the Agenda and Requests for Dispensations:

Ginny Pitchers had an interest in a payment to her son, Martin.

## Minutes:

The minutes of the Parish Council meeting held on 4th June 2020 were agreed to be correct, and will be signed by Philip Armes as Chairman of the Parish Council, and returned to the clerk.

## Clerk’s Report: The clerk’s report had been circulated before the meeting.

1. It was agreed to give permission for a new bench at the boat dyke, to be paid for by friends of the late Sam Watkins. It would be a 1.8 Brandon Iroko bench, to match the others.
2. It was noted that the play area will re-open on Saturday, in line with Government guidelines. Ginny and Keith Pitchers will clean the equipment and gate latches before it is re-opened, and offered to clean weekly. The clerk will put up signage reminding people to wash their hands and asking parents to supervise their children. People will also be asked to socially distance.

## Treasurer’s Report:

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| **Receipts:** | £ |
| Mr & Mrs Lubbock – monthly grazing fee | 99.17 |
| Mooring fees | 198.71 |
| Cemetery fee | 150.00 |
| **Payments:** |  |
| HMRC – ¼ VAT to 31.3.2020 | 2,718.38 |
| HMRC - ¼ VAT to 30.6.2020 | 159.60 |
| Pauline James – clerk’s fee and exps | 137.53 |
| * Standing order | 300.00 |
| Norfolk Pension Fund E’ers and E’ees | 157.32 |
| HMRC – PAYE | 104.40 |
| Acle PC – share of expenses | 171.82 |
| Martin Pitchers – work at cemetery | 22.50 |
| Garden Guardian – grasscutting | 1,000.95 |
| Balance c/f at 2nd July 2020 | 204,944.08 |
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| The total amount includes a reserve of £86,565 for rent payable to the Environment Agency under the terms of the draft lease and earmarked reserves for repairs and replacement of assets of £91,428.  The General Fund balance is £26,951.  Ginny Pitchers had checked the June online payments to the relevant bank statements and had checked the clerk’s recent bank reconciliation.  The clerk had circulated a report on actual v budget for the 4 months to July.  The payments were authorised. | | |

## Planning:

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| 1. Nigel Brennan reported that a prior notification application for a livestock building had been submitted at Windle Farm, off The Windle. (20201204). This was noted. |

## Boat Dyke:

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| 1. The work has not yet been done to repair the surface of the car park. |
| 1. The councillors were disappointed to learn that there has been a lot of litter left at the boat dyke car park, adjacent to the litter bin. The clerk has put up a sign reminding people that there is a glass recycling bin nearby. Broadland District Council empty the bin every week and have, so far, cleared up all the rubbish that has been left on the ground next to the bin. |
| 1. The clerk will ask George Taylor to apply weedkiller on the path along the left- hand side of the dyke. |
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## Any Other Business and Items for the Next Agenda:

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| 1. Ginny Pitchers reported that the village hall hopes to re-open in September. |
| 1. Philip Armes offered to contact a fencing contractor to get a quote for a post and wire fence along the boundary of the new cemetery extension. |
| 1. Philip will also get some prices for the gates for the churchyard as the original contractor does not appear to be willing to do the work. |
| 1. Nigel Brennan expressed concern about learner drivers using the village hall car park to practise. |
| 1. The clerk was asked to contact George Taylor to request that some of the reeds at the village pond be removed. |

**At this point it was resolved under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public to discuss a sensitive issue**

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1. It is understood that the owner of the boat that has been moored at the 24-hour moorings for some weeks, plans to move on once he has repaired his boat. It was noted that the boat is tied up to the Parish Council piling, but that the land at that location is not owned by anyone. (The tracks are marked as private roads, for the use of the adjacent landowners in the 1802 Enclosure Act.) It was agreed to purchase a sign to say, “24 Hour Moorings Only”.

The next meeting will be on Thursday, 3rd September at 7.30pm. No meeting is planned for August.

There being no further business the meeting was closed.

Signed:………………………………………. Dated:………………………………..

Chairman