**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday,
2nd January 2020 at in the Village Hall at 7.30pm**

**Present:**

Philip Armes (Chairman)

Nigel Brennan (also District Councillor), Ginny Pitchers and Anne Whelpton.

Also present: Pauline James (Parish Clerk)

There were two members of the public present.

Ella Hand reported on her trip to Mexico with the Guides.

**Apologies:**
Debbie Durrant (Vice-Chairman)

Laura Davey and William Leonard-Morgan

District Councillor Justine Thomas

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

None.

**Minutes:**

The minutes of the Parish Council meeting held on 5th December 2019 were agreed to be correct, and were signed by Philip Armes as Chairman of the Parish Council.

 **Matters Arising:**

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| 1 | Jean Ferenczy visited the boat dyke to see the bench she had donated. |
| 2 | Acle Community Gym sent their thanks for the recent donation. |
| 3 | The clerk sent an email to the Environment Agency asking what they could do about the slipway being slippery at present, and has meanwhile purchased two small signs to warn that the surface is slippery when wet. |
| 4 | Ginny and Keith Pitchers put some more grit into the bin in Cargate Lane. |

**Correspondence:**

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| 1 | Annie Hamilton told the councillors about the Discovery Hub. It is proposed to add more tourist information at the boat dyke. Nigel Brennan will attend a meeting to find out more. |
| 2 | The next stage of the Greater Norwich Local Plan has been published for consultation. The current Joint Core Strategy plans for the housing and jobs needs of the area to 2026. The GNLP will ensure that these needs continue to be met to 2036.There are no sites proposed for housing in Upton.   |

**Treasurer’s Report:**

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| **Receipts:** |  £  |
| Mr & Mrs Lubbock – monthly grazing fee | 99.17 |
| Mooring fees | 49.45 |
| Memorial fees | 165.00 |
| Annual bank interest | 570.88 |
| **Payments:** |  |
| Acle Community Gym | 200.00 |
| Info’n Com. – subs | 35.00 |
| Amis Piling – new piling  | 4,464.00 |
| Pauline James – clerk’s fee and exps | 144.85 |
| * Standing order
 | 300.00 |
| Norfolk Pension Fund E’ers and E’ees | 154.56 |
| HMRC – PAYE | 104.40 |
| Justin Nudd – maintenance at Westfield | 97.50 |
| SJB Safety – H&S inspection | 100.00 |
| Acle Parish Council – grit | 8.85 |
| Balance c/f at 2nd January 2020 | 190,157.13 |
|  |
| The total amount includes a reserve of £76,382 for rent payable to the Environment Agency under the terms of the draft lease, and earmarked reserves for repairs and replacement of assets of £92,205. The General Reserve is £21,570.Ginny Pitchers had checked December’s online payments to the relevant bank statements, and the clerk’s recent bank reconciliation.The clerk presented actual v budget figures for the ten months to January 2020. The payments were authorised.  |
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**Planning Matters:**

**Planning result from Broadland District Council:**

1. **The Old School, 2 Church Road** - T1 - Mature Oak (20m) Raise canopy to approx. 6m over the road. Approval of works to a TPO tree.

**Village Hall and Playing Field:**

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| 1 | Ginny reported on events planned for the year. |

 **Boat Dyke and Staithe:**

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| 1 | There has been no correspondence from the Environment Agency about the lease of the moorings. |
| 2 | There was a complaint about moorings where the dyke has flooded over the bank. It was noted that boatowners are reminded to remove their boats from the dyke over winter. |
| 3 | Sheila Blowers visited the boat dyke and pond to carry out the annual H&S inspection. |
| 4 | The clerk was asked to send out the mooring invoices early and to ask boat owners to notify the Council is they no longer required their mooring so that any empty moorings could be allocated to people on the waiting list. The clerk was asked to purchase two replacement clips for the brackets. |

 **Footpaths, Highways and Land:**

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| 1 | Several potholes have been reported for repair. |
| 2 | Nigel reported on traffic speeds in the village. 20% of vehicles in Cargate Lane are travelling at more than 35mph, with the highest speed recorded on 3rd December, at 50mph. It appears that someone has been vandalising the speed monitoring device as a bracket has been tampered with, and a sign rotated. |

 **Gates at Churchyard Entrance and Extension to the Cemetery:**

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| 1 | The clerk has placed the order for a Tier 2 report on the suitability of the cemetery extension for burials, to be submitted to the Environment Agency. |
| 2 | Broadland District Council checked their records and found the 1963 planning permission for the new cemetery and the area marked for the cemetery extension. |
| 3 | Philip Armes gave an update on the new gates for the churchyard. |

 **Any Other Business:**

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| 1 | There was some discussion as to whether a tractor-driven generator would be more appropriate for the village hall; it would be cheaper and would remove the need for costly maintenance. |
| 2 | Ginny reported that there were several molehills on the play area and playing field. This will be monitored. |
| 3 | Janet Southgate picked up 21 cans and 9 bottles on South Walsham Road. |
| 4 | Someone has dumped some garden rubbish at the rear of the pond. |
| 5 | George Taylor will be asked to take a look at the shelter for the lifebelt at the pond as it is rotten. |
| 6 | The next Parish Council Meeting is on Thursday, 6th February at 7.30pm.  |

There being no further business the meeting was closed.

Signed:………………………………………. 6th February 2020

 Chairman