**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday,   
7th March 2019 at in the Village Hall at 7.30pm**

**Present:**

Philip Armes (Chairman)

Debbie Durrant (Vice-Chairman)

Nigel Brennan, Mike Brown, William Leonard-Morgan and Ginny Pitchers

Also Pauline James (Parish Clerk)

There were three members of the public present.

Matters raised included car parking issues when there is an event on at the village hall at the same time as football matches.

**Apologies:** Anne Whelpton

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

None.

**Minutes:**

The minutes of the Parish Council meeting held on 7th February 2019 were agreed to be correct, and were signed by Philip Armes as Chairman of the Parish Council.

**Matters Arising:**

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| 1 | There was a letter of thanks for the £100 donation for Ella Hand’s guiding event. The money will be repaid if the trip does not go ahead. |
| 2 | There had been no feedback from the advert in the Mardler asking for someone to volunteer as a Tree Warden. |
| 3 | The Public Spaces Protection Order was implemented by Broadland District Council. People in charge of dogs have to clear up after their dogs on all land open to the public. |

**Correspondence:**

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| 1 | There were no crimes listed on the Police.uk website for Upton for December. |
| 2 | Following the resignation of county councillor Tom Garrod, there will be a by-election for a Norfolk county councillor on Thursday, 4th April. |
| 3 | The nomination forms had been received for the Parish Council elections on 2nd May. |
| 4 | Highways England sent details of a proposed cycle path linking Acle to North Burlingham and then under the A47 to link to Lingwood and Blofield. |
| 5 | The Broads Authority had invited councillors to attend a Broads Engage Workshop on Biodiversity in the Broads at Hoveton Village Hall on 25th April. |

**Treasurer’s Report:**

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| **Receipts:** | £ |
| Mooring fees | 11,481.00 |
| Football club rent of field | 57.00 |
| Burial fees | 290.00 |
| Wayleaves | 24.44 |
| Grazing fee – one month | 97.16 |
| **Online payments:** |  |
| Pauline James – clerk’s fee and exps | 214.58 |
| - s.o. | 300.00 |
| Norfolk Pension Fund – E’ers and E’ees | 148.43 |
| Acle PC – share of expenses | 74.38 |
| HMRC – PAYE | 102.00 |
| **Cheques for payment:** |  |
| Upton Village Hall – share of CCTV  BADCOG – subs  Foxy Lodge – donation in recognition of litter picking | 745.00  10.00  100.00 |
| Balance c/f at 7th March 2019 | 180,373.53 |

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| The total amount includes a reserve of £67,382 for rent payable to the Environment Agency under the terms of the draft lease, and earmarked reserves for repairs and replacement of assets of £79,608.  Ginny Pitchers had checked February’s online payments to the relevant bank statement and the clerk’s recent bank reconciliation. The clerk presented a report of Actual v Budget Income and Expenditure for the 12 months to March, before adjustment for debtors and creditors. This was noted.  The payments were authorised.  It was agreed that payments against budget may be made in-between meetings and reported at next meeting. |

**Planning:**

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| 1 | **The Lodge, Church Road** – sub-division of curtilage and erection of dwelling and garage (20181487) (amended plans).  Nigel Brennan had attended the BDC Planning Committee meeting and had spoken to explain the Parish Council’s objections to the proposal. The BDC Planning Committee refused the application because the site is outside the settlement limit and against policy. |

**Village Hall and Playing Field:**

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| 1 | The Football Club had offered to rent the village hall for every Sunday next season so that the car park is free for their spectators to park in. The councillors expressed some concern that this would mean that no one else could rent the hall for parties or other events. This will be discussed at the next village hall meeting.  The councillors discussed whether it would be appropriate to limit the number of teams using the field to one, for the next season. |
| 2 | There is a County Council by-election on 4th April, and Broadland District Council and Parish Council elections on 2nd May. Both these events take precedence over other events so the Parish Council meeting due for 4th April was cancelled and the Parish Council meeting due for 2nd May was moved to 16th May. |

**Boat Dyke and Staithe:**

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| 1 | There has been no correspondence from the Environment Agency about the lease of the moorings. |

**Footpaths, Highways and Land:**

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| 1 | Nigel Brennan gave a report on the data collected from the Vehicle Activated Sign (VAS): Speeds of over 50mph were recorded within the 30mph limit, at all times of day. Over 2,000 vehicles were driven at above 40mph during this time. |
| 2 | Given the above statistics, the clerk was asked to write a piece for the Mardler asking for volunteers for a Community Speedwatch group. |
| 3 | The drains outside Broadlands Park were cleared out by NCC. Potholes outside The White Horse will be reported to NCC. |

**Gates at Churchyard Entrance and Extension to the Cemetery:**

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| 1 | Work on the new gates has started. |

**Any Other Business:**

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| 1 | The April meeting was cancelled because of the Norfolk County Council by-election. The next Parish Council Meeting is on Thursday, 16th May at 7.30pm. |
| 2 | The clerk reported on the recent Clerks’ Conference. One item was to prepare an action plan for the death of a senior royal. Ginny offered to purchase some florist ribbon in black. A book of condolence might be needed. The clerk will discuss plans with the local churches. |

There being no further business the meeting was closed at 9.30 pm.

Signed:………………………………………. 16th May 2019

Chairman