**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday,   
3rd January 2019 at in the Village Hall at 7.30pm**

**Present:**

Philip Armes (Chairman)

Ginny Pitchers, William Leonard-Morgan

Mike Brown, Nigel Brennan and Anne Whelpton

Also Pauline James (Parish Clerk)

There were three members of the public present.

Matters raised included the planning application for Boat Dyke Road.

**Apologies:**

Debbie Durrant (Vice-Chairman)

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

None.

**Minutes:**

The minutes of the Parish Council meeting held on 6th December 2018 were agreed to be correct, and were signed by Philip Armes as Chairman of the Parish Council.

**Matters Arising:**

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| 1 | The clerk contacted the tenant of the old school field to let them know that the Council was considering using the field as extra car parking. The tenant has an agreement with the Council to rent the land until 30th April 2023. |
| 2 | The Parochial Church Council has accepted an offer to restore the bier. |
| 3 | Age UK sent a letter of thanks for the recent donation of £50. |

**Correspondence:**

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| 1 | The Police.uk website listed crimes for October:  1 x Chapel Road  1 x Cargate Lane  No crimes reported in November |

**Treasurer’s Report:**

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| **Receipts:** | £ |
| Grazing fee – 1 month | 97.16 |
| Football club rent of field | 58.00 |
| Insurance refund of overpayment | 30.71 |
| Mooring fees | 416.00 |
| Annual interest on savings account | 396.72 |
| **Direct debits:** |  |
| Information Commissioner – subscription | 35.00 |
| **Online payments:** |  |
| Pauline James – clerk’s fee and exps | 149.09 |
| - s.o. | 300.00 |
| Norfolk Pension Fund – E’ers and E’ees | 148.43 |
| Justin Nudd – work at Cargate field | 97.50 |
| HMRC – PAYE | 102.00 |
| Balance c/f at 3rd January 2019 | 169,997.79 |

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| The total amount includes a reserve of £67,382 for rent payable to the Environment Agency under the terms of the draft lease, and earmarked reserves for repairs and replacement of assets of £79,608.  Ginny Pitchers had checked December’s payments to the relevant bank statement and the clerk’s recent bank reconciliation. The clerk presented a report of Actual v Budget Income and Expenditure for the 10 months to January. This was noted.  The payments were authorised. |

**Planning:**

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| 1 | **23 Boat Dyke** **Road** – single storey side and rear extension (20182014). The councillors had no objections to the plans. |
| 2 | The clerk reported on correspondence from the Enforcement department at Broadland District Council. |

**Village Hall and Playing Field:**

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| 1 | Ginny Pitchers gave a report: it is hoped that the marking of the lines on the car park will be done at February half-term. |
| 2 | CCTV- further quotes have been obtained and will be considered by the Village Hall committee. |
| 3 | The clerk had purchased three small signs saying “Children must be supervised at all times” to be put up around the village hall. |
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**Boat Dyke and Staithe:**

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| 1 | There has been no correspondence from the Environment Agency about the lease of the moorings. |

**Footpaths, Highways and Land:**

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| 1 | It was agreed to purchase additional brackets for the Vehicle Activated Sign so that it can be located in different locations around the village. |

**Gates at Churchyard Entrance:**

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| 1 | There was correspondence asking the councillors to ensure that any gates at the churchyard do not impede disabled access. This was discussed and noted. |
| 2 | It was noted that there was a rough estimate of £1,500 for the manufacture of the gates. |

**Any Other Business:**

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| 1 | The next Parish Council Meeting is on Thursday, 7th February at 7.30pm. |
| 2 | It was reported that the location of the defibrillator written on the sign at the entrance to the marshes is no longer legible. This will be re-written. |
| 3 | Janet Southgate had reported on the large number of bottles and cans she had picked up on Hanging Hill, only two weeks after the last litter-pick. |
| 4 | Keith Pitchers had looked at the dog litter bin at The White Horse and confirmed that the fittings have broken. The bin was purchased by the pub so the repair will be referred to the committee. |
| 5 | It was reported that some potholes in Prince of Wales Road were repaired by Norfolk County Council, whilst others were left unrepaired. The clerk was asked to contact NCC again. |

There being no further business the meeting was closed at 8.15pm.

Signed:……………………. 7th February 2019

Chairman