**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday,   
4th October 2018 at in the Village Hall at 7.30pm**

**Present:**

Philip Armes (Chairman)

Debbie Durrant (Vice-Chairman)

Ginny Pitchers, Nigel Brennan, Mike Brown and William Leonard-Morgan

Also Pauline James (Parish Clerk)

There were two members of the public present. Matters raised included the cherry trees at the pond, a new allotment on Cargate Lane and traffic speeds at the corner by Cranleigh House.

**Apologies:**

Anne Whelpton

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

William Leonard-Morgan declared an interest in the planning application for his property.

**Minutes:**

The minutes of the Parish Council meeting held on 6th September 2018 were agreed to be correct, after one amendment, and were signed by Philip Armes as Chairman of the Parish Council.

**Matters Arising:**

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| 1 | The two new picnic benches have been delivered to the play area and will be installed shortly. |
| 2 | A thank you card was received from Foxy Lodge Wildlife Rescue for the recent donation. |
| 3 | A letter of apology was received re a party at Black Mill. |

**Correspondence:**

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| 1 | Various councillors attended the public consultation event re the proposed dualling of A47 at North Burlingham. Upton had not been included in a leaflet drop about the event so Ginny Pitchers and Nigel Brennan kindly delivered leaflets around the village.  It was agreed to express the Council’s concerns about the future of The Windle once traffic speeds increase, and the resulting impact of extra traffic through Acle or along Green Lane in South Walsham. It was believed that the closure of the layby would cause issues for Cantley HGVs heading east. The lack of a pavement across the bridge at B1140 would also be mentioned.  The clerk has contacted the county councillor to ask what action NCC plans to take to manage the change in traffic flows. |
| 2 | Broadland District Council asked whether the Parish Council would be willing to stop receiving paper copies of planning applications. The clerk wrote to say that this would not work for Upton. This was agreed. |
| 3 | The Police.co.uk website has not updated the crimes listed since July 2018 so there was no report. |
| 4 | The clerk reported on the Broads Authority Parish Forum:   1. A Review of the National Parks is due shortly 2. Councillors are invited to attend the Broads Engage Workshop on 6th November 1.30 – 4.30pm 3. The BA are looking to add signage for villages which are in or near the Broads to help visitors to identify the Broads Nation Park area. Acle is included in the proposals but not Upton at present. The clerk will ask for further details. |

**Treasurer’s Report:**

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| **Receipts:** | £ |
| Mooring fees | 50.00 |
| Grazing fee – 1 month | 95.33 |
| Cemetery fees | 525.00 |
| Football club rent of field | 42.00 |
| BDC – 2nd half precept | 4,043.00 |
| **Online payments:** |  |
| Marshland Mardler – donation | 100.00 |
| Pauline James – clerk’s fee and exps -October | 141.94 |
| - s.o. | 300.00 |
| Norfolk Pension Fund – October E’ers and E’ees | 148.43 |
| HMRC – PAYE - October | 102.00 |
| URM – collection of glass recycling | 9.72 |
| Garden Guardian – grasscutting September | 939.00 |
| Realise Futures – 2 x picnic benches | 986.76 |
| Campaign for Protection of Rural England subs | 36.00 |
| George Taylor – open spaces works | 328.00 |
| **Cheques:** |  |
| John Barber – cleaning bus shelter | 25.00 |
| Balance c/f at 4th October 2018 | 171,398.51 |

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| The total amount includes a reserve of £67,382 for rent payable to the Environment Agency under the terms of the draft lease, and earmarked reserves for repairs and replacement of assets of £79,608.  Ginny Pitchers had checked September’s payments to the relevant bank statements and had checked the clerk’s latest bank reconciliation. The clerk presented a report of Actual v Budget Income and Expenditure for the 7 months to October. This was noted.  The payments were authorised. |

**Planning:**

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| 1 | **Mr Leonard-Morgan, Dyke End** – construction of goat & sheep shelter (BA/2018/0351/HOUSEH). *(William Leonard-Morgan left the meeting for this item.)* The councillors supported the plans. |
| 2 | **Mrs Millard, The Lodge** – sub-division of curtilage and erection of dwelling and access (20181487). The councillors objected to the plans. The Local Plan states that Upton is unsustainable and that no further housing should be built. The councillors felt it was important to support the Local Plan. The councillors also thought that the design was out of keeping with the neighbouring properties and that choosing to copy the style of the farm buildings was inappropriate for this location. |

**Village Hall and Playing Field:**

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| 1 | The Village Hall Committee is to consider the quotes for CCTV and will report back to the Parish Council. The Parish Council is to pay half of the capital costs and it was agreed that they would also pay one half of the ongoing maintenance costs of the system. |
| 2 | Ginny Pitchers gave a report on forthcoming events. There was also an issue when a resident was asked to put his dogs back on the lead. The clerk was asked to write a reminder for The Mardler, asking residents to keep their dogs off the playing fields and to pick up after their dogs. |
| 3 | There was some discussion as to whether the put up a notice banning the use of the car park by Learner-drivers. The Village Hall Committee discussed the issue and put up a notice banning L-drivers. After some discussion it was agreed by a majority not to ban L-drivers. |
| 4 | It was agreed that hirers of the village hall could also use the playing field when hiring the hall, and it was noted that a small part of the football pitch is on the land rented by the Village Hall from the Parish Council. |

**Boat Dyke and Staithe:**

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| 1 | There has been no correspondence from the Environment Agency. |
| 2 | The clerk was asked to contact George Taylor to remind him to remove the reed screens which were around the refuse collection area. The glass recycling company will then be asked to move the bin to that area. |

**Lease of Allotments:**

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| 1 | It was agreed to set the fee for the Glebe allotment in a private session at the end of the meeting. |

**Footpath Maintenance:**

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| 1 | It was reported that some of the village footpaths had been cut. |

**Gates at Churchyard Entrance:**

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| 1 | Rev’d Nick Garrard had said that the old wooden gates had been rotten and had been disposed off, and that the current posts were rotten. The Parochial Church Council would prefer white painted gates at the entrance to the churchyard.  The councillors agreed that they would prefer unpainted gates. The clerk was asked to get some prices to consider. |

**Any Other Business:**

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| 1 | The next Parish Council Meeting is on Thursday, 1st November at 7.30pm. |
| 2 | Ginny Pitchers reported that the new saplings from the Queen’s Commonwealth Canopy and the Woodland Trust would be arriving shortly – 2 x silver birch, 2 x rowan and 1 x hazel. It was agreed that these should be planted around the village and at the playing field. |
| 3 | The recent visit by the Lord Lieutenant of Norfolk to The White Horse to present the 2018 Queen’s Award for Voluntary Service was noted. |
| 4 | Ginny Pitchers reported that there will be a 10 minutes talk on emergency first aid and using a defibrillator at the next meeting, on 1st November. |