**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday,   
7th June 2018 at in the Village Hall at 7.30pm**

**Present:**

Philip Armes (Chairman)

Ginny Pitchers Nigel Brennan

Anne Whelpton William Leonard-Morgan

Also Pauline James (Parish Clerk)

There were six members of the public present. Matters raised included the problem with the nylon thread in the matting at the boat dyke and river banks and nesting swans on footpath no:5 between the right hand side of the boat dyke and the cinder path/footpath no:6. It was confirmed that the land at the West end of the playing field was required for a new allotment. The Parish Council will pay for the land to be prepared for use and the resident will put in low raised beds.

**Apologies:**

Mike Brown and Debbie Durrant

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

None.

**Minutes:**

The minutes of the Parish Council meeting held on 3rd May 2018 were agreed to be correct, and were signed by Philip Armes as Chairman.

**Matters Arising:**

|  |  |
| --- | --- |
| 1 | The Annual Return for the year ended 31st March 2018 has been sent to the external auditors, PKF Littlejohn. |
| 2 | The clerk has written to thank the resident who has applied for 5 saplings for the village under the Queen’s Commonwealth Canopy scheme via The Woodland Trust. |

**Correspondence:**

|  |  |
| --- | --- |
| 1 | A request was received to cut back two cherry trees at the pond which overhang neighbouring gardens. Councillors agreed that the trees would be trimmed back at the appropriate time. |
| 2 | The Police.co.uk website shows no crimes were reported in Upton during April 2018. |
| 3 | Ginny Pitchers and Nigel Brennan have offered to attend some training at BDC on Planning. |
| 4 | A resident in Cargate Lane asked about the cutting of verges. Norfolk County Council told the resident that the Parish Council cuts the verges in the village but in fact the Parish Council is only paid to cut the grass at Southend and at Riverview Drive. The resident asked for the verge in Cargate Lane to be added to the list but councillors felt it was unlikely that NCC would increase the funding for grasscutting and it was hoped that residents would cut the verges in front of their properties. |
| 5 | It was confirmed that Philip Armes and Nigel Brennan were the trustees appointed to the village hall. |

**Treasurer’s Report:**

|  |  |
| --- | --- |
| **Receipts:** | £ |
| Mooring fees | 703.50 |
| Football Club ground rent – April | 58.50 |
| Grazing fee – 1 month | 95.33 |
| Memorial fees | 70.00 |
| **Online payments:** |  |
| HMRC – VAT payment | 4,561.27 |
| Anglian Water DD old playing field | 11.71 |
| Pauline James – clerk’s fee and exps | 99.14 |
| - s.o. | 300.00 |
| Norfolk Pension Fund | 135.85 |
| HMRC – PAYE | 93.40 |
| Acle PC – share of expenses | 19.20 |
| Nicholas Hancox – legal fees | 745.20 |
| Garden Guardian – grasscutting May | 939.00 |
| URM – recycling collection | 14.40 |
| Balance c/f at 7th June 2018 | 172,850.45 |

|  |
| --- |
| The total amount includes a reserve of £67,382 for rent payable to the Environment Agency under the terms of the draft lease, earmarked reserves for repairs and replacement of assets of £79,608 and the VAT on the mooring fees since 1st April.  The payments were authorised. |

**Planning:**None.

**Village Hall and Playing Field:**

|  |  |
| --- | --- |
| 1 | Ginny Pitchers gave a report. The recent plant sale was very successful. The next event is the Scarecrow Trail on 22nd July. |
| 2 | Nigel Brennan presented a quote for CCTV at the village hall. He confirmed that he would be happy to monitor the output from any CCTV. He agreed to try to get another quote. |
| 3 | Justin Nudd will strim the area by the allotments shortly |

**Boat Dyke and Staithe:**

|  |  |
| --- | --- |
| 1 | The clerk has received another report of a dog getting tangled in the mesh at the edge of the boat dyke. This will be reported to the Broads Authority and to BESL, who did the work. |
| 2 | There has been no correspondence from the Environment Agency about the lease of the boat dyke and staithe. |

**Churchyard entrance:**

|  |  |
| --- | --- |
| 1 | Mike Powell repeated his request, on behalf of The Friends of St Margaret’s, that the Parish Council pays £600 towards the cost of constructing a removable metal barrier at the roadside to protect pedestrians from vehicles. Councillors repeated their reservations about a metal barrier being constructed in front of a Grade I listed church and still preferred the idea of wooden gates.  The clerk has asked NCC for their views on a barrier alongside the road but has not yet received a reply.  It was agreed to wait for the reply from NCC and then meet on site to discuss the various ideas. |

**Any Other Business:**

|  |  |
| --- | --- |
| 1 | Agenda items:   * Footpath maintenance |
| 2 | Various potholes were reported. |
| 3 | There was some discussion about various ways to improve highways safety at the junction outside the White Horse. It was felt that a roundabout would not be suitable for HGVs and no one wanted to remove the island and the tree itself. |
| 4 | It was agreed to approach The White Horse committee to ask if the Parish Council’s loan to the pub could be converted to shares. |
| 5 | The next Parish Council Meeting is on Thursday, 5th July at 7.30pm. |

There being no further business the meeting was closed at 8.35 pm.

Signed:……………………. 5th July 2018

Chairman