**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday,
1st June 2017 at in the Village Hall at 7.30pm**

**Present:**

Philip Armes (Chairman) Debbie Durrant (Vice-chairman)

Ginny Pitchers Anne Whelpton

Nigel Brennan Mike Brown

Pauline James (Parish Clerk)

There were no members of the public present.

**Apologies:**

William Leonard-Morgan

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

None.

**Minutes:**

The minutes of the Parish Council meeting held on 11th May 2017 were agreed to be correct, and were signed by Philip Armes as Chairman.

 **Matters Arising:**

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| 1 | The clerk has ordered three “No Dogs” signs for the play area. |
| 2 | BESL has refused to move the yellow marker posts at the dyke, saying that they are in the correct position. The clerk has requested signage for boat users to explain that the posts mark the top of the slope, rather than the extent of the navigable space. Debbie Durrant reported on a conversation with Tom Hunter from the Broads Authority who has agreed to look at the situation from a navigation viewpoint. |
| 3 | Garden Guardian will cut the extra piece of grass at the picnic area, to encourage temporary moorings for visitors to the village. The contractor reported, however, that it was not always possible to strim along the edge of the basin if boats are moored alongside, as there is a high risk of a stone smashing the glass. |

 **Correspondence:**

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| 1 | Information was received on the forthcoming Merchant Nave Day. This was noted. |

**Treasurer’s Report:**

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| **Receipts:** |  £  |
| Mooring fees | 3,122.00 |
| Football Club ground rent – 1 month | 64.00 |
| Grazing fee – 1 month | 93.50 |
| **Online payments:** |  |
| Pauline James – clerk’s fee and exps | 99.43 |
|  s.o.  | 300.00 |
| Norfolk Pension Fund | 131.04 |
| HMRC – PAYE | 91.80 |
| Acle Parish Council - stationery | 23.38 |
| Jemco – no dogs signs | 109.29 |
|  + delivery | 6.75 |
| Garden Guardian – grass cutting - May | 876.90 |
| Balance c/f at 1st June 2017 | 151,103.49 |

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| This amount includes a reserve of £58,382 for rent payable to the Environment Agency under the terms of the draft lease, and earmarked reserves of £65,269. The payments were authorised. It was noted that Ginny Pitchers had checked the clerk’s bank reconciliation and last month’s online payments to the bank statement. |

 **Planning:**

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| 1 | Planning applications: |
|  |  None. |
| 2 | Planning decisions from **Broadland District Council**: |
|  | 1. **Mr & Mrs Johnson, 16 Boat Dyke Road** – single storey rear extension and roof addition to existing hipped south-west end – full approval.
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 **Village Hall and Playing Field:**

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| 1 | Ginny Pitchers gave a report; unfortunately a power cut is programmed for the day of the election so there will be no power in the village hall.  |
| 2 | It was agreed to re-appoint Ginny Pitchers and Philip Armes as trustees for the village hall, with Debbie Durrant as a third nominee in case neither Ginny nor Philip could attend a meeting. |
| 3 | There was a report of noise from the play area at night-time. This will be monitored. There were further complaints about bird scarers being operated close to homes. The clerk did contact the farmer and most scarers have been turned off now. |

**Boat Dyke and Staithe:**

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| 1 | There has been no further correspondence from the Environment Agency. |
| 2 | It was agreed to purchase two picnic benches.  |
| 3 | Philip Armes offered to look into providing a dedicated BBQ area. |
| 4 | It was noted that the final mooring fee had just been paid. It was agreed to consider an administration fee for 2018 for people who pay late, because of the extra work involved. |

**No Cold Calling Zone:**

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| 1 | A few more letters of support have been received, but a few more are needed to demonstrate that the majority of households support the scheme. Ginny Pitchers offered to deliver more leaflets to encourage support. |

**Resilience Plan:**

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| 1 | It was agreed that it would be necessary to consider the main occasions when assistance might be needed; power cut, deep snow, flood. This would help to narrow down the items to be purchased, or plans to be put into place. The clerk will obtain copies of other resilience plans, as examples of what is helpful. |

 **Any Other Business:**

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| 1 | There was some discussion about tractors being driven over land at the Horses Head Green. The clerk felt that there was a right for the landowner to access the adjacent field via this track. |
| 2 | The footpath sign for the path across to Acle is hidden in a hedge. It was agreed to move this, if possible, to make the signage more effective for visitors. |
| 3 | Several footpaths were reported to need cutting. It was agreed to consider whether the Parish Council should take on the maintenance. |
| 4 | It was also agreed to discuss the management of the allotment on Hanging Hill at the next meeting. |
| 5 | The next meeting is on Thursday, 6th July at 7.30pm. |

There being no further business the meeting was closed at 8.50pm.

Signed:……………………. 6th July 2017

 Chairman