**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday,   
6th April 2017 at 7.30pm in the Village Hall**

**Present:**

Ginny Pitchers Anne Whelpton

Mike Brown Nigel Brennan

Pauline James (Parish Clerk)

There were no members of the public present.

In the absence of Philip Armes and Debbie Durrant, Nigel Brennan was elected chairman for the meeting.

**Apologies:**

Philip Armes (Chairman)

Debbie Durrant (Vice-chairman)

William Leonard-Morgan

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

None.

**Minutes:**

The minutes of the Parish Council meeting held on 2nd March 2017 were agreed to be correct and were signed by Nigel Brennan, as acting Chairman.

**Matters Arising:**

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| 1 | Fairhaven Primary School sent a letter of thanks for the donation towards the school trip. |
| 2 | Preparations continue for the charity walk in the village. |
| 3 | The mole catcher caught eight moles the playing field. |
| 4 | George Taylor has finished the new boundary fence at the churchyard. |

**Correspondence:**

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| 1 | The Parish Council was successful in its application for funding towards a Speed Activated Monitor (SAM2). The cost to the parish council is £1,625, which was in the budget for the 16/17 year. The SAM2 will be owned by the parish council and may only be used in each location for 4 weeks at a time. This was noted and Nigel Brennan was authorised to sign the memorandum of understanding on behalf of the council. |
| 2 | It was noted that the Government has deferred a decision on extending council tax referendum principles to parish councils. |
| 3. | The Highways Agency is consulting on four options for the dualling of the A47 at Burlingham. No information has been supplied on the improvements to the junction at the White House. This was noted. |

**Treasurer’s Report:**

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| **Receipts:** | £ |
| Mooring fees | 15,522.00 |
| Less: refund | (600.00) |
| Football Club ground rent – 1 month | 53.00 |
| Grazing fee – 1 month | 93.50 |
| Donation towards bins | 80.00 |
| Memorial fee (double as non-resident) | 730.00 |
| **Online payments:** |  |
| Pauline James – clerk’s fee and exps | 103.88 |
| s.o. | 300.00 |
| Norfolk Pension Fund | 131.04 |
| HMRC – PAYE | 91.60 |
| Parish Online – annual mapping fee | 33.60 |
| Berryman – recycling | 10.80 |
| George Taylor – work at churchyard and pond | 857.25 |
| Mick Notley – moles | 220.00 |
| Garden Guardian – grass cutting | 876.90 |
| Justin Nudd – work at boat dyke car park | 335.00 |
| Marcus Satchel – work at boat dyke car park | 555.00 |
| **Cheques:** |  |
| John Barber – cleaning noticeboard and shelter | 26.00 |
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| The payments were authorised. Ginny Pitchers had checked the clerk’s bank reconciliation and last month’s online payments. |

**Planning:**

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| 1 | Planning applications: |
|  | 1. **Mr Cook, 9 Riverview Drive** – variation of condition 2 of PP20161693 – single storey extensions and alterations. There were no objections to the plans. |
| 2 | Planning applications received between meetings: |
|  | 1. **Hugh Crane Cleaning Equipment Ltd** – variation of condition 2 of PP20151198 (20170335) – the councillors had no objections to the plans. 2. **Horizon Craft, Old Road, Acle** – change of use to bar and restaurant + power posts. (BA/2017/0059/CU) - The councillors had no objections to the plans. |
| 3 | Planning decisions from Broadland District Council: |
|  | 1. **Mr Leonard-Morgan, Dyke End** – variation of conditions. Full approval. 2. **Dr Cox, Waterbank, 38 The Green** – single storey extension (20162179). Full approval. |

**Village Hall and Playing Field:**

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| 1 | Ginny Pitchers gave a report on bookings at the hall. |

**Boat Dyke and Staithe:**

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| 1 | There has been no further correspondence from the Environment Agency concerning the lease. |
| 2 | Justin Nudd and Marcus Satchel have cut down the six trees at the rear of the car park |

**No Cold Calling Zone:**

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|  | 88 letters of support have been received to date. Ginny offered to deliver flyers to Prince of Wales Road and Southend, and Nigel offered to deliver to Westfield. |

**Resilience Plan:**

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|  | It was agreed that the first priority was to set up the village hall as somewhere people could visit in times of power cuts or bad weather. Ginny offered to speak to the village hall committee about installing wiring for a generator. The clerk will advertise for volunteers to help out via The Mardler |

**Any Other Business:**

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| 1 | Some potholes were reported for repair. |
| 2 | Several residents had reported a dog roaming in the churchyard. The clerk will write to the owners. |
| 3 | The clerk has started typed a “welcome to Upton” leaflet, with details of the parish council and the village hall. |
| 4 | It was agreed that the new daffodils planted around the village had been a success and more will be planted next year. |
| 5 | The next meeting is on Thursday, 11th May at following the Annual Parish Meeting at 7.30pm |

There being no further business the meeting was closed at 9.05pm

Signed:……………………. 11th May 2017

Chairman