**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday,
2nd February 2017 at 7.30pm in the Village Hall**

**Present:**

Philip Armes (Chairman)

Debbie Durrant (Vice-chairman)

Ginny Pitchers Mike Brown

Nigel Brennan William Leonard-Morgan

Anne Whelpton

Pauline James (Parish Clerk)

There were no members of the public present.

**Apologies:**

District Councillor Frank O’Neill sent a report on planning issues and the emerging Greater Norwich Local Plan

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

None.

**Minutes:**

The minutes of the Parish Council meeting held on 5th January 2017 were agreed to be correct and were signed by Philip Armes, as Chairman of the Council.

 **Matters Arising:**

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| 1 | Acle United Youth Football Club has rented a portaloo and has sited it on the playing field as agreed. |
| 2 | Letters of thanks have been received from the East Anglian Air Ambulance, Revitalise, Citizens Advice, East Anglia’s Children’s Hospices and MAGPAS Air Ambulance for the Council’s recent donations. |
| 3 | Following an article in The Mardler, the clerk has received several notifications of support for a No Cold Calling Zone in the village.  |
| 4 | Two dog litter bins have been delivered and installed; one in Boat Dyke Road and one in Prince of Wales Road. The councillors thanked Mike Brown and Keith Pitchers for their help with this. |
| 5 | There is still some uncertainty as to the exact location of the two trees planted to commemorate the coronation of George V. It was agreed to postpone the ordering of commemorative plaques until this is confirmed. |
| 6 | A grit bin has been ordered for Cargate Lane. |

**Correspondence:**

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| 1 | Fairhaven Primary School wrote to request assistance with the cost of school trip to Holt Hall for three Upton families, costing £140.50 per child. It was agreed to send a cheque for £210, being approximately half the cost of the trip for each family. |
| 2 | There was a report from the police of damage to Christmas lights in December and one burglary of an unoccupied dwelling in January. |
| 3 | It was agreed to give a donation of £50 to Foxy Lodge Wildlife Rescue in recognition of Janet Southgate’s litter picking around the village. |
| 4 | A payment of £25 will be made to the owners of the Old Forge as payment towards the electricity costs of the pump at the pond. |

**Treasurer’s Report:**

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| **Receipts:** |  £  |
| Mooring fees | 44.00 |
| HMRC – VAT refund | 167.34 |
| Grazing fee – 1 month | 93.50 |
| **Online payments:** |  |
| Pauline James – clerk’s fee and exps |  91.53 |
|  s.o.  | 300.00 |
|  - purchase of grit bin | 177.83 |
| Norfolk Pension Fund | 127.38 |
| HMRC – PAYE | 90.80 |
| Acle PC – share of exps | 10.06 |
| Rhino – posts for dog bins | 44.62 |
| **Cheques:** |  |
| John Barber – cleaning bus shelter | 25.00 |
| Philip Armes – construction of bike racks | 300.00 |
| Foxy Lodge – donation | 50.00 |
| Fairhaven Primary School – donation | 210.00 |
| Mr & Mrs Wallis-Gare – re pond | 25.00 |
| **Direct Debits:** |  |
| Anglian Water – old playing field | 10.91 |
| Balance c/f 2nd February 2017 | 122,389.87 |
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| The balance includes a reserve of £49,382 payable to the Environment Agency and earmarked reserves of £60,720.  |
| The payments were authorised.  |

**Planning:**

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| 1 | Decisions from **Broadland District Council**: |
|  | 1. **Cordwainers Cottage, Boat Dyke Road** – 2 and ½ storey rear extension (20161869) – full approval
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|  | 1. **13 Riverview Drive** – removal of dormer windows and installation of Velux roof lights with integral balcony to rear (20162038) – full approval
 |
| 2 | Decisions from the **Broads Authority**: |
|  | 1. **Mr Molineux, Fishley Hall** – continued use of barns as a wedding venue (2016/0383) – approval, with the restriction that no amplified music may be played other than between midday and midnight
2. **Environment Agency, south side of Upton dyke** – removal of piling and realignment of floodbank close to existing culvert (2016/0422) – approval. Temporary markers to be installed to indicate the width of the navigable channel. No working on Sundays.
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**Village Hall and Playing Field:**

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| 1 | The Football Club reported that the parents are using the pub car park for parking in the mornings. They are not expecting more cars this season so they are not sure if overflow parking is needed at present. This will be monitored. |
| 2 | Ginny and Keith Pitchers have removed some of the soil from the mole hills on the field. It was agreed to appoint a new mole catcher. |

**Boat Dyke and Staithe:**

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| 1 | The list of boat owners has been reviewed and the mooring invoices will be sent out shortly for the year beginning 1st April 2017. |
| 2 | There has been no further correspondence from the Environment Agency concerning the lease. |
| 3 | It was agreed to have some more work done to cut back the vegetation around the car park and to cut back some of the trees at the rear of the car park. |

**Any Other Business:**

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| 1 | The councillors confirmed that they would like a low, round-topped picket fence to be installed at the churchyard, to prevent small children from falling into the adjacent pond. |
| 2 | The clerk was asked to work on the registration of the pond on The Green. The clerk will also contact Norfolk County Council to ask for advice as to whether posts would be permitted on the verge by the pond to prevent parking on the grass. |
| 3 | The clerk was asked to contact the police to say that two deer have been killed on Upton marshes recently, one seen to be killed by a large black dog. |
| 4 | It was reported that some people have let their dogs in the children’s play area, off the lead. The clerk was asked to buy some new signs to explain that no dogs are permitted in the play area. |
| 5 | The blocked drain outside the White Horse has been reported to Norfolk County Council.  |
| 6 | There was a discussion about whether an informal track or path could be constructed along Cargate Lane. |
| 7 | The next meeting is on Thursday, 2nd March at 7.30pm. |

There being no further business the meeting was closed.

Signed:……………………. 2nd March 2017

 Chairman