**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 2nd June 2016 at 7.30pm in the Village Hall**

**Present:**

Debbie Durrant (Vice-chairman)

Anne Whelpton Ginny Pitchers

William Leonard-Morgan Mike Brown

Pauline James (Parish Clerk)

District Councillor Frank O’Neill was present. He had sent a report on district council matters. There was some discussion about the boats in disrepair in a garden in Chapel Road. The clerk was asked to write to the owner. Frank was asked to find out what progress had been made on plans to spend Green Infrastructure monies on cycle routes through Upton.

**Apologies:**

Philip Armes (Chairman)

Nigel Brennan

In the absence of the Chairman, Debbie Durrant chaired the meeting.

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

None.

**Minutes:**

The minutes of the Parish Council meeting held on 4th May 2016 were agreed to be correct, and were signed by Debbie Durrant, as Chairman of the meeting.

**Matters Arising:**

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| 1 | A date for a meeting with the Broads Authority is awaited, to discuss some of the conditions for the removal of the piling on the east side of the dyke. |
| 2 | The clerk was reminded to contact Nicholas Crane to ask that the telegraph poles be removed from the village hall car park, now that the hedge has established. |

**Correspondence:**

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| 1 | The Council’s insurance schedule was reviewed. |
| 2 | Notice of the forthcoming referendum had been posted on the boards and website. |

**Treasurer’s Report:**

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| **Receipts:** |  £  |
| Moorings fees | 2,932.00 |
| Grazing fee – 1 month | 91.66 |
| **Online payments:** |  |
| Pauline James – clerk’s fee and exps | 99.25 |
|  s.o.  | 300.00 |
| Norfolk Pension Fund | 129.90 |
| Acle Parish Council – share of exps | 61.88 |
| HMRC – PAYE & NIC | 92.60 |
| Garden Guardian – grasscutting | 876.90 |
| Rhino – supplies for car park | 512.88 |
| George Taylor – boards at carpark | 276.00 |
| Balance c/f 2nd June 2016 | 128,362.94 |
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| The balance includes a reserve of £49,382 payable to the Environment Agency and  |
| earmarked reserves of £60,720. |
| The payments were authorised. |

**Planning:**

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| 1 | **Norfolk County Council** – Whites Farm, The Windle – erection of agricultural building (20160872). The councillors had no objections to the plans. |

**Village Hall and Playing Field:**It was agreed to nominate Ginny Pitchers and Philip Armes to the Village Hall Committee, with Debbie Durrant to attend meetings when the other councillors were unable to attend.

Ginny Pitchers reported that the zip wire frame is slightly loose in the ground. This will be repaired.

The earth bank by the noticeboard has been cut back as well as the large bramble.

The mole catcher has been working at the playing field.

Ginny reported that £1,031 was raised at the recent plant sale.

**Boat Dyke and Staithe:**

No correspondence has been received from the Environment Agency about the lease.

George Taylor has started work on repairing and replacing the boards edging the staithe car park.

The MOT type 1 has been spread across the main part of the car park.

After a site meeting it was agreed to ask George Taylor to secure the few mooring posts which are loose in the ground.

The bottle bank is full and will be reported to the contractor.

**Any Other Business:**

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| 1 | A considerable amount of rubbish is being left at the staithe car park. This is currently being collected by Broadland District Council if left near to the litter bin. |
| 2 | The drain outside Broadlands has not been cleared and still floods after heavy rain. |
| 3 | There was some discussion about planting trees which produce nectar early in Spring to support bees. |
| 4 | The councillors sent their thanks to Andy and Anne Hamilton at the boatyard for looking after the picnic benches on the staithe. |
| 5 | The next meeting is on Thursday, 7th July at 7.30pm  |

There being no further business the meeting was closed at 8.30 pm

Signed:…………………………. 7th July 2016

 Chairman