**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 7th April**

**Present:**

Philip Armes (Chairman)

Anne Whelpton Ginny Pitchers

William Leonard-Morgan Nigel Brennan

Pauline James (Parish Clerk)

There were no members of the public present.

**Apologies:**

Debbie Durrant (Vice-chairman) Mike Brown

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

William Leonard-Morgan declared a pecuniary interest in the plans for his home.

Ginny Pitchers was receiving a cheque for reimbursement of the purchase of the bird nesting boxes.

**Minutes:**

The minutes of the Parish Council meeting held on 3rd March 2016 were agreed to be correct, and were signed by Philip Armes, as Chairman of the Parish Council.

**Matters Arising:**

1. Ginny reported that six nest boxes had been purchased and put up around the village. Ginny and Keith were thanked for their help with this.

2. Broadland District Council replaced the broken lid on the litter bin outside the play area.

3. Various verges in the village have been damaged by people parking on them, or when passing parked vehicles, or for access to fields.

**Correspondence:**

1. It was agreed to link to Acle’s Resilience Plan.
2. Norfolk County Council is to cease sending paper copies of planning applications. The clerk wrote to express concern stating that the village hall does not have Wi-Fi, nor a projector, so councillors will not be able to view the plans at a meeting.
3. Details of Adnams Charity were passed to the village hall committee.
4. It was agreed not to renew membership of the Norfolk Association of Local Councils this year.

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| **Treasurer’s Report:** | £ |
| **Receipts:** |  |
| Mooring fees | 19,172.00 |
| Grazing rent | 91.66 |
| Football club rent - February | 45.00 |
| Funeral fee | 270.00 |
| Norfolk County Council – recycling credits | 144.72 |
| **Online payments:** |  |
| Norfolk Pension Fund | 126.11 |
| P James – clerk’s fee and expenses SO | 300.00 |
| * balance | 123.59 |
| Acle PC – share of exps | 119.30 |
| Berryman – collection of glass | 7.56 |
| Parish Online – mapping | 33.60 |
| Garden Guardian – grasscutting March | 876.90 |
| HMRC- clerk’s PAYE | 89.80 |
| Ginny Pitchers - nest boxes | 18.00 |
| J Barber – cleaning bus shelter | 25.00 |
| Balance c/f at 3rd March 2016 | 121,454.62 |

The balance includes a reserve of £49,382 payable to the Environment Agency. (£9,000 has been added for the rent for 15-16.)

The above payments were agreed.

The clerk’s bank reconciliation as at 24th March 2016 was checked by Ginny Pitchers.

**Planning:**  
i) **William Leonard-Morgan, Dyke** **End** – replacement of shallow lean-to roof on existing detached double garage with pitched thatched roof. Change of use of existing stables and ancillary storage space to self-contained annex with single storey extension. Erection of timber-framed greenhouse (BA/2016/0034/HOUSEH). (William left the meeting during the discussion and voting.) There were no objections to the plans.

ii) **Mr J Forsyth, 3 Back Lane** – replacing flat roof of garage with pitched roof (20160477). (Anne reminded the meeting that she lives near to the site). There were no objections to the plans. It was presumed that the extension to the rear of the property had not required planning permission.

**Village Hall and Playing Field:**Ginny reported that there had been a lot of litter around the hall recently. It was agreed to consider a gate for the car park or CCTV at the next meeting.

**Boat Dyke and Staithe:**

1. No correspondence had been received from the Environment Agency on the lease.
2. The Broads Authority sent notes from the meeting of 29th February 2016 concerning planning conditions for the removal of piling on the right hand side of the dyke.
3. A boat owner has requested permission to construct a platform to facilitate getting on and off his boat. Councillors expressed concern about setting a precedent for other boat owners and because of the difficulty of cutting the grass around any structure.
4. Anne Whelpton reported some issues with mooring posts. It was agreed that they should be inspected and replaced as necessary.
5. George Taylor has removed a tree which was leaning at the staithe picnic area. He has also tidied up the vegetation around the car park. It was agreed to order some MOT Type 1 for the potholes in the car park.

**Village Summer Fete:**

Nigel Brennan raised the idea of a summer fete in the village. Ginny Pitchers listed the various events run in the past, including traditional fetes. One issue had been the larger events run in South Walsham. The village hall runs the plant sale, Christmas fair and various summertime events; including the forthcoming dragon event this July. Nigel agreed to mention this to other residents to see if additional volunteers can be found to run a new event.

**Any Other Business:**

1. It was agreed to consider planting some bulbs on verges around the village in the Autumn.
2. Councillors noted that the cover on the boat in Chapel Road had all but blown off the boat.
3. The clerk was asked to contact the pest company about moles and rabbits on the field.
4. There was some discussion about the use of the village hall during football matches.
5. The next meeting will be on **Wednesday, 4th May 2016.**

There being no further business the meeting closed at 9.10 p.m.

Signed....................................... Dated: 4th May 2016.

Chairman