

Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 3rd March 2016 in the Village Hall

Present:

| | |
|------------------------------|--------------------------------|
| Philip Armes (Chairman) | Debbie Durrant (Vice-chairman) |
| Anne Whelpton | Ginny Pitchers |
| Mike Brown | Nigel Brennan |
| Pauline James (Parish Clerk) | |

There were no members of the public present.

Apologies:

William Leonard-Morgan

Declarations of Interests in Items on the Agenda and Requests for Dispensations:

Debbie Durant reported that she keeps her boat in the dyke. Philip Armes declared a pecuniary interest in the planning application for his property.

Minutes:

The minutes of the Parish Council meeting held on 4th February 2016 were agreed to be correct, and were signed by Philip Armes, as Chairman of the Parish Council.

Matters Arising:

1. Vicarage and trees – the clerk had prepared “heads of terms” for a maintenance agreement. These were discussed and will be sent to the owners of the vicarage for their comments.
2. Philip Armes contacted the volunteers who have offered to carry out some maintenance at the pond in Boat Dyke Road. It was agreed that the Parish Council would pay for any equipment hire, and for materials. It was noted that the ownership of the pond has not been established but that Norfolk County Council Highways and the Parish Council both support some maintenance being done.
3. There was some further discussion about the recent damage to the verge at the pond. It was noted that other verges around The Green have also been damaged by vehicles.

Correspondence:

1. Correspondence had been received suggesting the installation of nest boxes in churchyards. It was agreed to buy six nest boxes.
2. The clerk reported that there were two crimes reported in the village for December 2015.
3. The clerk reported on attending the recent Practitioners’ Conference.

Treasurer's Report:

£

Receipts:

| | |
|-------------------------------|----------|
| Mooring fees | 1,966.00 |
| Grazing rent | 91.66 |
| Football club rent - January | 40.00 |
| UK Power Networks - wayleaves | 24.96 |

Online payments:

| | |
|---------------------------------------|-------------------|
| Norfolk Pension Fund | 105.08 |
| P James – clerk's fee and expenses SO | 300.00 |
| - balance | 79.36 |
| Acle PC – share of exps | 97.56 |
| Berryman – collection of glass | 5.04 |
| HMRC- clerk's PAYE | 76.40 |
| Balance c/f at 3rd March 2016 | <u>103,408.01</u> |

The balance includes a reserve of £40,382 payable to the Environment Agency.

The above payments were agreed.

The bank reconciliation as at 26th February 2016 was checked by Ginny Pitchers.

Planning:

i) **Philip Armes, The Firs, Prince of Wales Road** – demolition of existing building and erection of replacement storage/hobbies workshop (20160247). (Philip Armes declared a pecuniary interest in the planning application for his property, left the room and took no part in the discussion or voting.) It was agreed to record no objections to the plans.

Planning Results:

i) **BESL, South side of Upton dyke** – driving/removal of piling along the southern bank of Upton dyke, re-grading the dyke edge and the original bank and crest raise existing bank with the material gained from the old bank. The Broads Authority approved the application.

Village Hall and Playing Field:

Ginny Pitchers gave a report of planned maintenance including work on the floor and replacement curtains.

Boat Dyke and Staithe:

1. No correspondence had been received from the Environment Agency on the lease.
2. The clerk presented notes of a meeting with the Broads Authority and the Environment Agency on 29th February, to discuss conditions to be applied to the Planning Permission for the removal of the piling on the south bank of the dyke, and to discuss possible plans for increased moorings.

3. The mooring invoices for 2016 have been sent out. It was noted that 70 invoices were produced with 52 for people living outside the village, and 18 for Upton residents.

Standing Orders:

The Standing Orders were approved and signed by Philip Armes on behalf of the Council.

Any Other Business:

1. Ginny Pitchers reported on a meeting with other local councillors, with topics including recycling and composters. The clerk was asked to find out about recycling of paper and cans. It was noted that a re-use shop is to be set up at Strumpshaw Recycling Centre.
2. Flooding at the junction of Church Road and South Walsham Road will be reported to Highways.
3. It was noted that the lid is broken on the bin outside the play area. BDC will be asked to replace this.
4. The next meeting will be on Thursday, 7th April 2016.

There being no further business the meeting closed at 9.20 p.m.

Signed.....
Chairman

Dated: 7th April 2016.