

## **Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 4th February 2016 in the Village Hall**

### **Present:**

Philip Armes (Chairman)	Debbie Durrant (Vice-chairman)
Anne Whelpton	Ginny Pitchers
Mike Brown	Nigel Brennan
Pauline James (Parish Clerk)	

There were no members of the public present.

### **Apologies:**

William Leonard-Morgan  
District Councillor Frank O'Neill

### **Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

Anne Whelpton reported that she had sold her shares in the boatyard. Debbie Durant reported that she keeps her boat in the dyke.

### **Minutes:**

The minutes of the Parish Council meeting held on 7th January 2016 were agreed to be correct, and were signed by Philip Armes, as Chairman of the Parish Council.

### **Matters Arising:**

1. Vicarage and trees – the residents are waiting for the parish council to provide a draft agreement to share ownership of the trees before they make a decision about this. The clerk was asked to write some general heads of terms to start the discussions. It was felt that 5-yearly inspection of the trees would be appropriate.
2. Fairhaven Pre-School sent a letter of thanks for the recent donation towards the purchase of new play equipment.
3. Philip Armes will contact the volunteers who have offered to carry out some maintenance at the pond in Boat Dyke Road. It was noted that the ownership of the pond has not been established but that Norfolk County Council Highways and the Parish Council both supported some maintenance being done.

### **Correspondence:**

1. A resident has offered a memorial bench. It was agreed to suggest a bench for the play area.
2. PCSO Paul McAllister sent a letter explaining that, since local crime statistics are available on the Police.uk website, officers would no longer be sending reports of local crimes. The councillors expressed their disappointment at this news.
3. The National Association of Local Councils sent details of a petition to introduce limited third party right of appeal by giving parish councils a right to appeal planning decisions

to the Planning Inspectorate. The clerk will send councillors the link to the information.

<b><u>Treasurer's Report:</u></b>	£
<b>Receipts:</b>	
Mooring fees	44.00
Grazing rent	91.66
Football club rent - December	10.00
HMRC – VAT refund	286.02
<b>Cheques:</b>	
J Barber – cleaning bus shelter	25.00
<b>Direct Debits:</b>	
Anglian Water – old playing field	13.62
<b>Online payments:</b>	
Norfolk Pension Fund	105.08
P James – clerk's fee and expenses SO	300.00
- balance	42.79
Acle PC – share of exps	12.70
Berryman – collection of glass	2.16
Justin Nudd – work at staithe	200.00
Marcus Satchel – work at staithe	200.00
Norfolk CC – bin stickers	75.00
HMRC- clerk's PAYE	76.40
Balance c/f at 4th February 2016	<u>101,948.83</u>

The balance includes a reserve of £40,382 payable to the Environment Agency.

The above payments were agreed.

The bank reconciliation as at 27<sup>th</sup> January 2016 was checked by Debbie Durrant.

### **Planning:**

i) **BESL, South side of Upton dyke** – driving/removal of piling along the southern bank of Upton dyke, re-grading the dyke edge and the original bank and crest raise existing bank with the material gained from the old bank.

The BESL planning application for the removal of the piling on the right hand side of the dyke will be considered at the Broads Authority planning committee meeting on 5<sup>th</sup> February. Ginny Pitchers will speak at the meeting on behalf of the Parish Council. It was noted that the planning officer is recommending approval.

It was noted that members of the Broads Authority Planning Committee had attended a site meeting at the dyke on 29<sup>th</sup> January.

**Village Hall and Playing Field:**

Ginny Pitchers gave a report.

**Boat Dyke and Staithe:**

1. No correspondence had been received from the Environment Agency.
2. A resident had spoken to the councillors about a proposal for additional moorings. The idea was to increase high-value moorings so as to be able to pay for the maintenance of the piling. The councillors felt unable to comment until there was more information including whether the Environment Agency would permit the development.
3. Justin Nudd and Marcus Satchel did a day's work removing vegetation and cutting down some trees at the back of the picnic area at the staithe. George Taylor is to carry out repairs shortly to the boards and fencing around the car park.

**Financial Policies:**

The Financial Regulations, Review of Internal Controls, Review of Internal Audit, Duties of the Responsible Financial Officer and Risk Assessment were reviewed, agreed and adopted.

**Any Other Business:**

1. Some damage to the verge at the pond was noted.
2. Despite the recent road sweeping by Broadland District Council it was reported that there are deposits of soil and gravel on several roads in the village.
3. It was reported that some drivers continue to drive at inappropriately high speeds through the village.
4. Various potholes and overgrown hedges will be reported to Norfolk County Council.
5. It was noted that the May meeting has to be changed to Wednesday, 4<sup>th</sup> May because of elections for the Police and Crime Commissioner.
6. The next meeting will be on Thursday, 3rd March 2016.

There being no further business the meeting closed at 8.50 p.m.

Signed.....  
Chairman

Dated: 3rd March 2016.