**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 2nd July 2015 in the Village Hall**

**Present:**

Philip Armes (Chairman)

Anne Whelpton Ginny Pitchers

Mike Brown Nigel Brennan

Pauline James (Parish Clerk)

There was one resident present.

**Apologies:**

Debbie Durrant (Vice-chairman)

William Leonard-Morgan

Frank O’Neill (District Councillor)

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

Anne Whelpton reminded councillors of her interest in the boat dyke.

**Minutes:**

The minutes of the Parish Council meeting held on 4th June 2015 were agreed to be correct, and were signed by Philip Armes, as Chairman of the Parish Council.

**Matters Arising:**

1. District Councillor Frank O’Neill sent a report that he had been discussing the outstanding planning enforcement cases with the relevant officers at Broadland District Council.

Frank has also spoken to BDC about the overflowing litter bins at the staithe.

**Correspondence:**

1. Martin Greenland sent notice that Fishley Church is no longer paired with Acle; it is part of a new Parish of South Walsham, Upton and Fishley, under Nick Garrard.
2. PCSO Paul McAllister sent a report that there had been no crimes recorded since the last meeting.
3. John Gallop sent his internal audit report; the Annual Return has been signed without comment and sent to the external auditors, Mazars.
4. A letter was received about public mooring at the staithe.

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| **Treasurer’s Report:** | £ |
| Balance b/f at 4th June 2015 | 2,032.80 |
| **Receipts:** |  |
| Mooring fees | 444.00 |
| Burial fee | 40.00 |
| **Online payments:** |  |
| P James – clerk’s fee and expenses - so | 300.00 |
| * Online | 22.36 |
| Norfolk Pension Fund | 105.08 |
| HMRC- clerk’s PAYE | 76.20 |
| Garden Guardian – grasscutting | 868.35 |
| Broadland DC – bin at cemetery | 122.90 |
| **Cheques for payment:** |  |
| John Gallop – internal audit | 175.00 |
| **Direct Debit:** |  |
| Anglian Water – old playing field | 28.88 |
| Balance c/f at 2nd July 2015 | 818.03 |
| Savings Account | 10,853.84 |
| Savings Account | 0.29 |
| Active Saver | 40,382.00 |
| Repairs and Renewals Account | 53,635.64 |
| Total Monies | 105,689.80 |

Nigel Brennan had checked the clerk’s bank reconciliation for 2nd July 2015.

**Planning Matters:**

1. **Mr Carrington, 1 Marsh Road** – changes to windows (20150117). There were no objections.

**Village Hall and Playing Field:**

Ginny reminded councillors of the forthcoming book and bric-a-brac sale on 11th July. At the recent AGM Anne Lubbock was re-elected chairman of the Village Hall, and David Goode was elected as treasurer.

**Pond:**

Norfolk County Council said they would take advice on the issue of the Parish Council registering the village pond.

It was noted that the residents a 2a Chapel Road wished to install a gate at the rear of their property onto the pond; the clerk told them that they had the right to install a gate, but could only cross onto the land at the pond by permission of the Parish Council.

It was noted that cars are only rarely being parked on the grass at the pond. It was hoped that this is temporary and the situation will be reviewed again later.

**Boat Dyke and Staithe:**

There had been no correspondence from the Environment Agency. The clerk will contact them again before the September meeting.

**Village inspection 25th June 2015:**

1. Play area and playing field
2. Churchyard
3. Pond
4. Boat dyke and staithe

Various repairs were agreed.

**Any Other Business:**

1. There were concerns still about traffic speeds in the village.
2. It was agreed to consider a donation to Foxy Lodge as thanks to Janet Southgate for collecting litter around the village.
3. The next meeting will be on Thursday, 3rd September 2015. No meeting is planned for August

There being no further business the meeting closed at 8.45 p.m.

Signed............................. Dated: 3rd September 2015.

Chairman