

Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 11th September 2014 in the Village Hall

Present:

Mr Armes (Vice-chairman)	Mrs Whelpton
Mr Leonard-Morgan	Mrs Pitchers
Mrs Durrant	Mr Brown

There were five members of the public present. Matters raised included the removal of waste facilities at the staithe, the proposal for a community shop at The White Horse and the ongoing water leak in Church Road.

Apologies:

Mr Crane
PCSO Paul McAllister

Declarations of Interests in Items on the Agenda and Requests for Dispensations:

Anne Whelpton reminded councillors of her interest in the boat dyke. Debbie Durrant reminded the meeting that she has shares in The White Horse pub and that she moors her boat at the boat dyke.

Minutes:

The minutes of the Parish Council meeting held on 10th July 2014 were agreed to be correct, and were signed by Philip Armes, as Vice-Chairman of the Parish Council.

Matters Arising:

1. Acle with Fishley Parochial Church Council sent a letter of thanks for the donation towards the grasscutting at Fishley Church.
2. The audit for the year ended 31st March 2014 has been completed without comment. The notice of completion of audit has been advertised on the website.
3. SWADDS sent a letter of thanks for the recent donation towards costumes and props.

Correspondence:

1. Following changes to the Controlled Waste Regulations, Broadland District Council and Norfolk County Council no longer have a duty to collect and dispose of waste from boats used as a business or as self-catering accommodation. The wheelie bins at Upton staithe will therefore be removed in October. The small litter bin will remain, for the present. The clerk has contacted the Environment Agency as landowner of the car park and staithe to ask what action it will take to remove any litter.
The councillors expressed their disappointment at these changes with concern that flytipping will occur and that the cost to clear it up will fall on local residents through the precept, whereas the benefits from tourism are to the county as a whole.

The clerk was asked to write to the Broads Authority, Environment Agency, Norfolk Wildlife Trust and DEFRA, and to contact Lana Hemsall (local member appointed by Broadland District Council), district councillor Susan Lawn and MP Keith Simpson.

2. The Government has introduced new legislation which allows the filming of council meetings. The Council's Standing Order no: 41 is therefore suspended permanently. This was noted. The clerk will present new Standing Orders for the next meeting.
3. Residents were reminded that, from 1st October, they can put glass, plastic pots and tubs, and cartons on their grey recycling bins. Councillors felt that, while this would be very helpful, they reminded residents that the Parish Council receives credits for the glass collected at the staithe car park and urged people to continue to use this bring bank.
4. It was reported that the Broadland Homewatch Association has been disbanded.
5. BDC sent details of its Old Catton, Sprowston, Rackheath, and Thorpe St Andrew Growth Triangle Action Plan. This was noted.
6. Mr Alexander at 14 Westfield has applied for the vacant allotment land. It was agreed to charge £10 for the land which is parts of two plots.
7. A resident contacted the Council about a further traffic accident at Lodge Corner on Church Road. The Council has been campaigning for improvements to the corner for some time.

Treasurer's Report:

	£
Balance b/f at 10 th July 2014	819.41
Receipts:	
Moorings fees	70.20
Grazing fees	176.68
Burial and memorial fees	424.00
War Graves Commission	20.00
UVHG reimb George Taylor's costs	175.25
Transfer from savings	1,500.00
Cheques for payment:	
VAT dd	506.84
Anglian Water dd	14.56
Pauline James – clerk's fee and exps	336.64
HMRC - PAYE	74.80
Norfolk Pension	100.85
Garden Guardian - grasscutting	857.56
Antony Millward – litter picking August	64.68
Antony Millward – litter picking September	89.92
Playsafety – RoSPA inspection	139.20
Acle PC – share of exps	22.76

Mazars – external audit	240.00
SJB Safety – H & S inspection	100.00
George Taylor – work at pond and car park	100.75
Balance c/f at 11 th September 2014	<u>536.98</u>
Savings Account	9,643.03
Savings Account	0.29
Active Saver	31,382.00
Repairs and Renewals Account	<u>47,580.34</u>
Total Monies	<u>£89,142.64</u>

It was noted that this total included the estimated profit share on the moorings that will be payable to the Environment Agency.

The above cheques were agreed for payment.

Planning Matters:

1. **Environment Agency** – Compartment 9 removal of piling and regrading of the edge between Thurne Mouth and Acle Bridge, (on the far side of the river). The councillors had no objections to the plans.
2. The plans for a house on the site of the **former church institute** were amended for the boundary. The decision has not yet been made by BDC.
3. Between meetings, the plans were received for **11a Prince of Wales Road** – erection of cart shed to front of dwelling. The councillors made no comments on the plans.

Upton Community Store:

Committee members Peter Crook and Malcolm Steward had attended the meeting to request a grant towards the costs of turning the shed at the pub into a community shop, estimated at a total of £13,000, with about £6,500 to construct the front of the shop and make the building weather proof. There is a grant available for £4,000 from The Pub is the Hub, payable retrospectively. After some discussion the councillors agreed to give a grant of £2,000 towards the project, and a loan of £4,500 to enable the building work done to construct the front of the shop until the grant can be claimed. It was agreed to request that the £2,000 donation be a purchase of shares in the Community Pub so that the Parish Council would share in any future profits. It was also agreed that a further grant could be considered once a questionnaire had been carried out in the village to find out the likely demand for the shop and the type of products to be stocked.

Village Hall and Playing Field:

1. The RoSPA report has been received: the basket ball hoop needs straightening in main play area. The report noted that the fitness equipment is not play equipment and has crush points and swinging metal plates at face height. It was also noted in the report that the fitness equipment had been installed “directly in front” of the play area gate. The councillors agreed that there appeared to be little risk from the siting of the equipment.

2. The youth football team has moved to another pitch for their matches. They have requested to continue using Upton's playing field for practices and will be charged £10 per week.
3. Ginny Pitchers reported on the new booking for short mat bowls, the forthcoming jumble sale on 26th September and Tea & Talk with the History Group on 12th October.

Boat Dyke and Staithe:

The Environment Agency cancelled the meetings planned for 31st July and 8th August, saying that the Agency was reviewing its policy on pilings where they were not needed for flood defence. The clerk spoke to the new Estates Surveyor who was keen to progress the agreement, as it is nearing completion. The clerk sent him copies of paperwork as requested.

The Health & Safety inspection of the boat dyke and pond was carried out on 7th August with no issues reported.

Churchyard:

1. The faculty has been granted for the repairs to the table tombs. The clerk will contact the contractor.
2. Nicholas Crane, Ginny Pitcher and the clerk met with the owner of The Vicarage to discuss the wall and boundary.

Any Other Business:

1. The clerk reported that she had attended three very useful computing courses.
2. There will be a Wellbeing Day at Acle on 29th October.
3. Mike Brown will get new signage for the noticeboard.
4. The next meeting will be on Thursday, 9th October 2014.

There being no further business the meeting closed at 9.30 p.m.

Signed.....
Chairman

Dated: 9th October 2014.