

Minutes of the Annual Meeting of Upton with Fishley Parish Council held on Thursday, 8th May 2014 in the Village Hall

Present:

Mr Crane	Mr Armes	Mrs Whelpton
Mrs Pitchers	Mrs Durrant	Mr Brown

Election of Chairman and Vice-Chairman:

Nicholas Crane was re-elected Chairman of the Parish Council. Phillip Armes was re-elected Vice-Chairman.

Apologies:

Mr Leonard-Morgan
District Councillor Sue Lawn
County Councillor Tom Garrod
PCSO Paul McAllister

Declarations of Interests in Items on the Agenda and Requests for Dispensations:

Anne Whelpton and Debbie Durrant reminded councillors of their interests in the boat dyke.

Minutes:

The minutes of the Parish Council meetings held on 8th April 2014 were agreed to be correct, subject to the addition of “and refreshments” for the donation to the village hall, and were signed by Nicholas Crane, as Chairman of the Parish Council.

Matters Arising:

1. Broadland District Council has awarded a grant towards the Acle and District Good Neighbour Scheme
2. Upton Village Hall Committee sent a letter of thanks for the £100 donation towards the WW1 event.
3. The Broads Authority stated that the further works at the dyke proposed by the Environment Agency will require planning permission. The councillors expressed concern that the proposed removal of the piling on the right hand side of the dyke would cause problems and would cancel out the benefit of the recent dredging.
4. Additional information was received about Blakes Pit. It was agreed that the clerk should obtain the land registry details for the adjacent property.

Correspondence:

1. BDC sent the Site Allocations Development Plan Document and the Development Management Development Plan Document. Upton is classified as “Countryside” and there is no Settlement Limit. No allocations for development are proposed.
2. The insurance renewal documents were reviewed and accepted.

3. BDC has sent details of a proposed variation of the licence for The White Horse. (Debbie Durrant declared an interest as her husband is chairman of the committee.) After some discussion it was agreed that the variations were acceptable so long as the hours for the ending of outdoor live music did not change.
4. BDC sent details of the Private Hire Vehicles and hackney carriage Policy. This was noted.
5. The Norfolk Wildlife Trust sent details of some forthcoming public events in the area; these are advertised on the boards and on the Parish Council's website.
6. The Broads Authority is holding a parish forum on 12th June at Fleggburgh village hall.

Accounts and Annual Return:

The clerk presented the Accounts for the year ended 31st March 2014. The accounts were approved for signing. It was noted that the three noticeboards should be added to the asset list.

Sections 1 and 2 of the Annual Return were reviewed and approved.

Treasurer's Report:

	£
Balance b/f at 10 th April 2014	782.98

Receipts:

Mooring fees	4,432.20
Football ground rent	306.00

Cheques for payment:

Broker Network – insurance premium	556.14
A Millward – litter picking	53.64
BDC – refuse collection from cemetery	120.25
Pauline James – clerk's fee and exps	328.25
HMRC – PAYE	74.80
Norfolk Pension	100.85
Garden Guardian – grasscutting	857.56
Justin Nudd – work at churchyard	72.50
Acle PC – share of exps	<u>26.19</u>
Balance c/f at 8th May 2014	3,331.00
Savings Account	11,141.09
Savings Account	0.29
Active Saver (EA)	29,551.00
Repairs and Renewals Accounts	<u>47,580.00</u>
Total monies	<u>£91,603.38</u>

It was noted that this total included the estimated profit share on the moorings that will be payable to the Environment Agency.

The above cheques were agreed for payment.

Planning Matters:

1. **Mr & Mrs Bunting, St Andrews, Boat Dyke Road** – first floor extension to side, single storey rear extension and external chimney. Objections to the plans were considered. It was agreed to record no objections to the plans but to ask that a condition be put on the approval that the upstairs bathroom window should be, and remain, obscure glass.

Planning Results from Broads Authority:

1. **Acle Parish Council** – extension to cemetery and playing field – full approval.

Village Hall and Playing Field:

It was agreed to install a wood and wire fence along the hedge adjacent to the car park, using 5' posts. George Taylor quoted 1 ½ days to install the fence. George had also mended the rear gate to the play area and would re-secure the litter bin by the table tennis table.

Boat Dyke and Staithe:

Anne Whelpton reported that two people from the Environment Agency visited the boat dyke recently. No correspondence has been received.

Churchyard:

Nicholas Crane, Ginny Pitchers and the clerk met with the vicar and church wardens to discuss various issues at the church and churchyard. It was agreed that the clerk would submit a retrospective application for a faculty for the wooden WW2 memorial inside the Church as that is not covered by the exemption for repairs to the fabric of a church.

The clerk has submitted two separate faculty applications for the repairs to the table tombs, and an application for an Informal Enquiry for the repairs to the front wall. Correspondence had been received from the owners of The Old Vicarage who were concerned that they had not yet been consulted on the proposals for the wall. The clerk had apologised for this and replied that discussions are still at a very early stage and that the neighbours will be kept informed from now on.

Any Other Business:

1. Anne Whelpton had spoken to the Jeremiah family about their memorial bench and they had agreed to install a more substantial base.
2. Debbie Durrant reported that residents could now pay for faster broadband in the village.
3. The next meeting will be on Thursday, 12th June 2014.

There being no further business the meeting was closed.

Signed.....
Chairman

Dated: 12th June 2014.