

Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 11th July 2013 in the Village Hall

Present:

Mr Crane Mr Armes Mrs Whelpton Mr Leonard-Morgan
Mrs Pitchers Mrs Durrant

Sue Lawn, district councillor, gave a report on the site allocations process, the Northern Distributor Road and the BDC collection rates for council tax.

Tom Garrod, county councillor, reminded the councillors of the public consultation events for the Northern Distributor Road.

There was one resident present. Matters raised included litter picking in the village.

Apologies:

Mr Brown

Declarations of Interests in Items on the Agenda and Requests for Dispensations:

Anne Whelpton reminded the meeting of her interest in the boat dyke.

Minutes:

The minutes of the Parish Council meeting held on 13th June 2013 were agreed to be correct, and were signed by Nicholas Crane, as Chairman of the Parish Council.

Matters Arising:

1. Acle Academy sent a letter of thanks for the donation towards the sports hall project.
2. Ginny Pitchers reported on the Good Neighbours Scheme – a group of volunteers is set up, with a mobile phone to receive calls from residents.
3. Ginny & Keith Pitchers were thanked for their work to empty the compost bin at the cemetery. The new rubbish bin is being used by visitors to the cemetery and is being emptied by Broadland District Council.
4. Dates for the public consultations on the Northern Distributor Road are available on the internet.
5. There has been no interest from residents in taking over the running of the Speedwatch scheme in the village.
6. Justin Nudd will cut the grass around the trees by Westfield shortly.
7. The Council's solicitor Nick Hancox has confirmed that it is the Environment Agency which is holding up the agreement of the lease.
8. The verge in Boat Dyke Road has been cut at the junction with Back Lane, to improve visibility.

9. Mike Brown has inspected the three noticeboards; he will work out prices for the repairs.

Correspondence:

1. BDC sent the latest version of the Site Allocations; no housing is planned for Upton.
2. Councillors are invited to meet with MP Keith Simpson on Friday, 26th July. It was agreed to ask Mr Simpson about the dualling of the A47 and the crossing at the White House. It was also agreed to ask him to support a ban on Chinese lanterns because of the risk to livestock and the risk of fire.
3. The Broads Authority has requested nominations for its Local List of Heritage Assets. It was agreed to propose Upton Pump house for inclusion on the list.
4. John Gallop has completed the internal audit of the Council's Accounts for the year ended 31st March 2013, without comment. The Annual Return has been sent to Mazars, the external auditors.
5. NCC Highways have asked about the ownership of the land at the North end of footpath number 7 on Prince of Wales Road. It was agreed that this land was owned by the Wildlife Trust. The councillors confirmed that the land is unstable at that location and not suitable for public access.

Treasurer's Report:

	£
Balance b/f at 13th June 2013	226.24
Refund on bin collection	220.36
Transfer from savings	2,000.00

Receipts:

Football club ground rent	200.00
Mooring fees	150.00
Funeral fees	383.00
Grazing fee	88.34
Donations from Peggy Clare's funeral	345.00

Cheques for payment:

Environment Agency DD – drainage charge	26.02
Pauline James – clerk's fee and exps	312.68
Pauline James – clerk's fee and exps August	308.04
HMRC – PAYE	71.20
HMRC – PAYE August	71.40
Norfolk Pension	99.07
Norfolk Pension – August	99.07
J Gallop – audit	165.00
George Taylor – work at staithe and pond	339.50
Garden Guardian – grasscutting	857.56
Garden Guardian – August	857.56
J Barber – cleaning bus shelter	25.00

Nfk Playing Fields Ass'n – subs	20.00
Acle PC – share of exps	<u>34.76</u>
Balance c/f at 11th July 2013	326.08
Savings Account (int rec'd £0.93)	9,437.69
Savings Account	0.29
Active Saver	21,340.00
Repairs and Renewals Accounts	<u>42,383.82</u>
Total monies	<u>£73,487.88</u>

These amounts were agreed for payment.

Planning Matters:

1. **Mr Dunham, Cranleigh House** – change of use from hotel to residential dwelling with annexe for ancillary use. The councillors supported the plans.

Village Hall and Playing Field:

1. It was agreed to appoint Debbie Durrant as the second trustee, to attend meetings when Philip Armes was unable to attend.
2. The concrete table tennis table has been installed.
3. The clerk reported that there is the chance of a further grant toward new play equipment. It was agreed to apply for a grant towards a cantilever swing and additional exercise equipment.
4. Ginny Pitchers offered to report a problem with a BT pole in the verge.
5. Various fundraising events are scheduled for the coming weeks.

Boat Dyke and Staithe:

1. The Health & Safety inspection for the boat dyke and pond will be carried out on Thursday, 25th July.

Churchyard:

1. No local family has been found to ask about the repairs to the memorial for Maria Porter. It was agreed to accept the lower quote of £50 to remove the damaged piece of stone and to bury the remainder lower in the ground.
2. A further quote has been received for the repair of the table tombs. The clerk was asked to obtain additional quotes.
3. Front wall; councillors met with Church architect David Lemon who asked for some ivy to be cut away so that he could see the condition of the front wall. Ginny and Keith Pitchers kindly cut away some ivy. Mr Lemon has since recommended that trial holes be dug. Nicholas Crane offered to arrange for this work to be done for the Council. The clerk will then prepare a report on the options for the wall and send it to the Diocese.

4. Roll of honour – The clerk will obtain quotes for the various options for the rolls of honour.
5. The Health & Safety inspection of the memorials in the Church and Cemetery will be carried out on 24th July by a qualified memorial mason. Any memorials found to be unsafe will be laid down carefully. The memorials will then be repaired and the families who own the memorials will be invited to make a donation towards the cost of the repair.

Any Other Business:

1. The councillors discussed options for the village sign which is now rather discoloured.
2. Nicholas Crane was asked to turn on the pump so that the level in the pond could be raised.
3. It was reported that the hinge of the gate at the rear of the play area has broken. The clerk will contact the company which installed the fencing.
4. The clerk was asked to contact NCC to ask about their proposals to improve road safety at Lodge Corner, following the site meeting.
5. There was a complaint about poor visibility at the crossroads on Cargate Lane and Prince of Wales Road.
6. The next meeting will be on Thursday, 12th September 2013.

There being no further business the meeting closed at 9.00 p.m.

Signed.....
Chairman

Dated: 12th September 2013.