

Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 8th March 2012 in the Village Hall

Present:

Mr Crane	Mr Eaves	Mrs Stocker
Mr Armes	Mr Boyle	Mr Leonard-Morgan

Apologies:

Mrs Whelpton

James Carswell (District and County Councillor) gave a report on the theft from the Castle Museum and on the review of the Joint Core Strategy. There were six members of the public present: matters raised included the alterations at St Margaret's Church.

Declarations of Interests in Items on the Agenda:

None.

Minutes:

The minutes of the Parish Council meeting held on 9th February 2012 were agreed to be correct, and were signed by Nicholas Crane, as Chairman of the Parish Council.

Matters Arising:

1. The playboat and playhouse were delivered to the play area.
2. The gates of the new play area fencing have been adapted to add a rubber stop to minimise the risk of finger entrapment. The councillors agreed to pay a further £3000 on account, withholding £300 until the gate anchor plate has been re-sited. Chris Eaves was thanked for his hard work sorting out this contract and getting the work rectified to the Council's satisfaction.
3. The clerk reported on the Society of Local Council Clerks conference at Daventry: topics included the future of audit, the Localism Act, fundraising ideas and end of year PAYE.
4. The councillors confirmed that the clerk should purchase two goalposts.
5. George Taylor plans to spray around the hedging plants and is happy to work round any new plants that Bill wants to plant.

Correspondence:

1. A request was received for a grant towards the cost of improved facilities at St Margaret's Church, to include a kitchen and a toilet, so that the Church could be used for concerts, public meetings and exhibitions. The councillors supported the work and it was agreed to give a grant of £1,300 to enable the project to be completed. It was not felt that the use of the Church would compete with bookings for the village hall.

2. The Broads Authority has sent its Site Specifics Policies Development Plan Document for consultation. There are no policies specific to Upton.
3. NCC has sent the verge cutting agreement for the visibility splays at Riverview Drive and outside the houses at Southend. The councillors had already agreed to carry out this grasscutting as it was believed to improve the appearance of the village. The agreement was signed on behalf of the Council.
4. NCC has sent an update on the Better Broadband campaign. More than 8,000 people have signed up to show their interest in the scheme. Residents were encouraged to sign up to the scheme to show their support for improvements to the local network.

Treasurer's Report:

	£
Balance b/f at 9th February 2012	5,674.51
Receipts:	
Mooring fees (VAT £3,400)	20,746.80
Grazing fees	85.00
Wayleaves	22.02
Cheques for payment:	
Transfer to savings account	10,000.00
Norfolk Pension	80.62
Suffolk CC – boat and play house	2,116.80
Acle PC – share of exps	26.37
P James – clerk's fee and exps	382.08
HMRC – PAYE & NIC	81.40
Norse – fencing – on account	3,000.00
Norse – fencing – balance	300.00
Soccertackle – goalposts	<u>1,156.97</u>
Balance c/f at 8th March 2012	9,384.09
BSA	10,864.59
BSA	4,660.73
Repairs and Renewals Accounts	<u>34,705.10</u>
Total monies	<u>£59,614.51</u>

The above cheques were approved for payment.

Planning Matters:

1. Planning Decisions by **Broadland District Council:**
 - i) **Mr Philpot, 26 Prince of Wales Road** – alterations and extensions – full approval.

Village Hall and Playing Field:

- i) Play equipment for older children: the clerk has completed four grant forms.
- ii) There has been a complaint about the siting of the new play boat and play house and the siting of the proposed new equipment for older children. It was agreed to review the location of the equipment for toddlers and to consider moving it to the south-east corner of the current play area, and swapping over the swing seats so that the baby swings would

then be next to the majority of the toddler play equipment. The councillors agreed to meet in the play area before the April meeting. The clerk was asked to obtain a copy of the guidelines on the location of play equipment and to draw up a scaled plan to consider the best location of the play equipment.

- iii) Grant for Jubilee event: the village hall committee requested a grant towards the cost of the social event planned for 3rd June at the village hall. It was agreed to give up to £500 towards the costs if the committee is unsuccessful in its application for a grant from Norfolk County Council.

Boat Dyke and Staithe:

1. There has been a complaint about dog poo on the grass beside the dyke. The clerk will ask Broadland District Council for another litter bin. There was also a report of a lump of concrete in dyke, which has been reported to the Broads Authority.
2. A letter has been received from a boatowner asking for confirmation that his ramp will not be removed. The councillors confirmed that existing ramps and platforms will not be removed, but that no new ramps will be permitted. The writer also asked about the quality of the new mooring posts. It was confirmed that the mooring posts will be installed by an experienced contractor and will be of a good quality.
3. Another letter asked about the reasons for the price increase and also asked about the location of the mooring posts.

Memorial Prices:

This was deferred to the next meeting. The councillors were reminded that they can visit the workshops at Abbey Memorials to see the new fixing system for lawn memorials.

Financial Policies:

The Financial Standing Orders, Duties of the Responsible Financial Officer, Review of Internal Controls and Review of Internal Audit were all approved and signed.

Any Other Business:

1. Bill Boyle reported that a sweet chestnut tree has been ordered to be planted on the playing field to celebrate the Queen's Diamond Jubilee.
2. Chris Eaves suggested that the verge by the pedestrian access to the village hall could be profiled to make the noticeboard more accessible. It was agreed to discuss this at the next meeting.
3. The next meeting will be on Thursday, 12th April 2012.

There being no further business the meeting closed at 9.05 p.m.

Signed.....
Chairman

Dated: 12th April 2012.

