

Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 13th January 2011 in the Village Hall

Present:

Mr Crane Mr Eaves Mrs Stocker
Mrs Walker Mr Armes Mr Boyle Mrs Whelpton
James Carswell (County Councillor)
George Debbage (District Councillor)

Public Forum:

There were two residents present. Matters raised included the Norfolk County Council's Big Conversation which aimed to consult with residents over proposed cuts to services. Volunteers are being signed up to run a Speedwatch scheme in the village.

Apologies:

PC Paul Fox.

Declarations of Interests in Items on the Agenda:

Anne Whelpton and Lesley Walker each declared a personal interest in the boat dyke.

Minutes:

The minutes of the Parish Council meeting held on 9th December 2010 were agreed to be correct, and were signed by Nicholas Crane, as Chairman of the Parish Council.

Matters Arising:

1. Vetting forms for the Speedwatch volunteers will be completed and then sent off to the Police for checking.
2. A resident of South Walsham has offered to donate a rowan tree for the churchyard. Bill Boyle will arrange for this to be planted.

Correspondence:

1. Norfolk County Council has sent details of the Lord Lieutenant's Youth Fellowship scheme, for an award for truly inspirational work done by one young man or woman.
2. The Greater Norwich Development Partnership has sent details of the Inspector's changes for the Joint Core Strategy.
3. The Royal British Legion is hoping that local groups will arrange events to celebrate the Legion's 90th anniversary.
4. Councillors are invited for "coffee and a chat" with Sarita Presland, Parish Liaison Officer for Norfolk Association of Local Councils, at The Ship in South Walsham on 18th January.
5. The Norfolk Police Authority has invited councillors to an Open Meeting to discuss the Police budget for 2011 – 12 on 20th January.
6. The Broads Authority has sent a copy of its Local Development Framework Development Management Policies. Chris Eaves agreed to look through this huge document.

<u>Treasurer's Report:</u>	£
Balance b/f at 10th December 2010	970.09
Receipts:	
BDC - glass recycling	209.19
Grazing fee	83.34
Memorial fees	15.00
Allotment income	900.00
Mooring fee	274.95
Cheques for payment:	
P James - clerk's fee and exps	1,022.09
Norfolk Pension	61.47
George Taylor – gates	417.50
Acle PC – share of exps	52.39
Malcolm Stewart – noticeboard	24.64
Stewart Technical Services – litter picking	42.00
Upton Village Hall – room hire	143.00
J Barber - cleaning bus shelter	<u>20.00</u>
Balance c/f at 15th January 2011	669.48
BSA (int rec'd £0.11)	864.15
BSA (int rec'd £1.38)	10,079.48
Repairs and Renewals Accounts (int rec'd £3.86)	<u>30,965.42</u>
Total monies	<u>£42,578.53</u>

The above cheques were approved for payment.

Village Hall and Playing Field:

1. There have been reports of repeated dog fouling on the playing field. Additional signs will be purchased.
2. It was agreed to construct an earth mound at the west end of the playing field to prevent vehicular access.
3. The clerk will purchase a padlock for the new gate onto the playing field. Contact details will be displayed at the village hall of those who know the combination so that access onto the field can be obtained in an emergency.

Planning Matters:

1. **Mr & Mrs Hudson, Evergreens, 12 The Green** – roof alterations to cottage, conversion and enlargement of outbuilding to annexe accommodation (20101890). It was agreed to object to the plans on the grounds of over-development of the site and that the proposed annexe would be out-of-keeping with the existing house and with the street scene.

Boat Dyke and Staithe:

1. Broadland Environmental Services Ltd (BESL) is to raise the levels of the grassed area on the left hand side of the dyke where it is currently much lower than elsewhere along the dyke.

2. No correspondence has been received from the Environment Agency.

Budget and Precept:

1. The clerk read through the draft budget for the year ending 31st March 2012. After some discussion it was agreed to keep the precept at £5,550, which represents an average of £20.73 per Band D house for the year.
2. Mooring fees will be increased to £15 per foot, plus VAT. Memorial fees for lawn memorials will be increased, and the fees for one-piece traditional style memorials will be reduced, so as to encourage people to choose the latter style as this requires much less maintenance. £10,000 will be budgeted for fencing around the play area and for the rear of the old school playing field. It was agreed to ask Amis Piling for a price to complete the last whaling boards on the left hand side of the dyke.
3. The grasscutting contract was agreed for £3,911, plus £1,200 for cutting along the boat dyke.

Polices:

1. The Equal Opportunities Policy was re-confirmed.
2. The Safeguarding Children and Vulnerable Adults Policies were approved and adopted.

Any Other Business:

1. The new tenants of the old playing field had enquired about the ownership of the access loke for the field; it was confirmed that this land is owned by Mrs Salter, but that the Council and its tenants has a right of way over the land to access the field. The clerk will confirm with Mrs Salter that she is happy for the potholes on the loke to be filled.
2. The councillors approved the tenants' offer to plant additional hedge plants around the field.
3. It was agreed to discuss with the PCC the moving of the small shed in the cemetery to just inside the churchyard.
4. It was agreed to site the new noticeboard by the post box at the pond. The councillors thanked Malcolm Stewart for making the new noticeboard for the council.
5. Wendy Stocker reported on the public meeting which discussed the NCC's Big Conversation.
6. The next meeting will be on Thursday, 10th February 2011. The March meeting will be moved to Friday, 4th March.

At this point it was resolved under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public to discuss the clerk's salary.

1. After some discussion it was agreed to pay the clerk for an extra hour per week, totalling 5 hours per week, at scale point 34, £14.884 per hour.

There being no further business the meeting closed at 10.00 p.m.

Dated: 10th February 2011.

