**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday,   
6th July 2017 at in the Village Hall at 7.30pm**

**Present:**

Philip Armes (Chairman) Debbie Durrant (Vice-chairman)

Ginny Pitchers Nigel Brennan

William Leonard-Morgan

Pauline James (Parish Clerk)

There were three members of the public present. Matters raised included objections to the culling of rabbits on the playing field and concerns about wire in the matting put on the bank of the boat dyke by BESL, which had trapped a goose.

**Apologies:**

Anne Whelpton and Mike Brown

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

None.

**Minutes:**

The minutes of the Parish Council meeting held on 1st June 2017 were agreed to be correct, and were signed by Philip Armes as Chairman.

**Matters Arising:**

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| 1 | The clerk has put up the three “No Dogs” signs at the play area. |
| 2 | Additional marker buoys have been put in at the dyke by the Broads Authority to mark the edge of the navigable channel. |
| 3 | The clerk has ordered two picnic benches for the staithe, costing £970.00 + VAT. |
| 4 | It was agreed to move the footpath sign for fp:8 (across to Fishley and Acle), if possible, to make the signage more effective for visitors. It was felt that more signage is needed so that visitors to the village know how to walk to Acle to access services and public transport. |

**Correspondence:**

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| 1 | The RoSPA inspection report was reviewed. George Taylor has been asked to carry out the necessary repairs, none of which is urgent. |
| 2 | The Broads Authority sent a draft report on village staithes. Councillors were invited to read this and send their comments to the clerk. |

**Treasurer’s Report:**

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| **Receipts:** | £ |
| Mooring fees | 1,258.00 |
| Football Club ground rent – 1 month | 20.50 |
| Grazing fee – 1 month | 93.50 |
| NCC – glass recycling credits – 13 months | 116.42 |
| Acle PC – reimbursement costs | 55.90 |
| **Cheques for payment:** |  |
| John Barber – cleaning bus shelter, for quarter | 25.00 |
| **Online payments:** |  |
| Pauline James – clerk’s fee and exps | 89.77 |
| - s.o. | 300.00 |
| Norfolk Pension Fund | 131.04 |
| HMRC – PAYE | 91.60 |
| Acle Parish Council - stationery | 12.59 |
| URM – recycling costs | 9.00 |
| Playsafety ltd – inspection | 151.20 |
| Garden Guardian – grass cutting - June | 876.90 |
| Balance c/f at 6th July 2017 | 150,969.37 |

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| This amount includes a reserve of £58,382 for rent payable to the Environment Agency under the terms of the draft lease, and earmarked reserves of £65,269. The clerk presented a report of Actual v Budget income and expenditure for the four months to July. This was noted.  The payments were authorised. It was noted that Ginny Pitchers had checked the clerk’s bank reconciliation, and last month’s online payments to the bank statement. The clerk was authorised to pay for the new benches when they are delivered. |

**Planning:**

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| 1 | Planning applications: |
|  | **Mr & Mrs Haigh, Conifers, 32 The** **Green** – single storey side extension (20170945). There were no objections to the plans. |
| 2 | An application is expected shortly from **Acle Parish Council** for permission for change of use of land for a cemetery and a playing field on land north of the current Pyebush Lane cemetery and playing field in Acle. The land is in the parish of Upton so Upton Parish Council will be consulted. The application is the same as the one which received planning permission before. The councillors had no objections to the application. |
| 3 | An application is also expected for The White Horse pub for a larger restaurant and kitchen. This was noted. |

**Village Hall and Playing Field:**

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| 1 | Ginny Pitchers gave a report on bookings and recent maintenance. |
| 2 | A few residents have objected to the Council’s plans to cull rabbits on the playing field. After some discussion it was agreed not to proceed at present but to monitor the situation. |
| 3 | There was a report of children playing ball games in the play area. It was agreed that young children are permitted to play football in the play area and may use the goal. Older children are encouraged to play on the field itself, rather than inside the play area. |
| 4 | The pitch needs rolling. Philip Armes will discuss this with the football club. |

**Boat Dyke and Staithe:**

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| 1 | There has been no further correspondence from the Environment Agency. |
| 2 | Some mooring posts are loose in the ground. George Taylor has been asked to re-fix the posts. It was noted that there are some mole hills and rat holes on the grassed area. This will be monitored. |
| 3 | There was some discussion about whether to provide brick-built platforms for people to use to barbecue food so as to encourage people not to put hot barbecues on the wooden or plastic tables. There was no agreement as to the style of the construction so it was agreed to get some photos of possible designs and to discuss this at the next meeting. |
| 4 | BESL confirmed that fp:5 to the right-hand side of the dyke is still closed, to allow the grass to re-grow. The clerk was asked to contact BESL and the Broads Authority about the use of matting with fine wires which entrap wildlife and would therefore appear not to be fit for purpose. A resident has also asked about the barbed wire on the nearby boundary. This was believed to have been put up by the landowner. |

**No Cold Calling Zone:**

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| 1 | A few more letters of support have been received and there is now proof that the majority of households in the village wish to be establish a No Cold Calling Zone. The clerk will ask Norfolk County Council to process this and provide the signage. |

**Resilience Plan:**

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| 1 | Examples were provided of a proforma for a resilience plan, with various types of emergency and the information required. The clerk will start to complete the proforma. It was noted that the village hall is investigating the installation of wiring to enable a generator to be used in the event of a power cut. |

**Maintenance of public footpaths:**

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| 1 | Footpaths no: 2 and 10 will be reported to Norfolk County Council for cutting. Footpath no: 4 has been cut recently. There was some discussion as to whether the Parish Council should take on the cutting of some footpaths as Norfolk County Council has reduced maintenance. It was suggested that councillors could monitor footpaths regularly and report them earlier for maintenance to see if this improved NCC’s maintenance of the paths. |

**Sandhole Allotment:**

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| 1 | The land on Hanging Hill is just over 11 acres and is rented from the Norwich Diocese for £1,400 per year. The land is then let to a resident but it is believed that he then lets it to a farmer to use. The clerk was asked to find out more. |

**Any Other Business:**

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| 1 | The clerk was authorised to place the order for the speed monitoring device, called a SAM. |
| 2 | Ginny Pitchers reported that she had reminded the householder in Chapel Road that he had promised to carry out remedial work on the boats in his front garden so as to improve their appearance. |
| 3 | It was noted that the dog agility group would be holding a new event at the playing field. |
| 4 | There was some discussion about traffic issues at the junction of Marsh Road and The Green. The clerk will contact NCC. |
| 5 | The clerk will contact the owners of hedges which are overhanging the highway. |
| 6 | No meeting is planned for August. The next meeting is on Thursday, 7th September at 7.30pm. |

There being no further business the meeting was closed at 9.30 pm.

Signed:……………………. 7th September 2017

Chairman