

**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 12th June 2014 in the Village Hall**

**Present:**

Mr Crane	Mr Armes	Mrs Whelpton
Mrs Pitchers	Mrs Durrant	Mr Brown

**Apologies:**

Mr Leonard-Morgan

**Declarations of Interests in Items on the Agenda and Requests for Dispensations:**

Anne Whelpton and Debbie Durrant reminded councillors of their interests in the boat dyke. Ginny Pitchers declared an interest in a cheque for her expenses.

**Minutes:**

The minutes of the Parish Council meetings held on 8<sup>th</sup> May 2014 were agreed to be correct, subject to one amendment, and were signed by Nicholas Crane, as Chairman of the Parish Council.

**Matters Arising:**

1. There were no details on the Land Registry website for Blakes Pit on Boat Dyke Road.

**Correspondence:**

1. Acle and District Voluntary Aid Scheme (AVA) requested a grant to assist with the purchase of a new ambulance. The charity provides a daycare service on Tuesdays and a luncheon club on Wednesdays, in Acle, and needs a converted mini-bus to transport the clients, for which the cost is £30,995.00. (The clerk is a trustee of the charity and left the room during the discussion.) It was agreed to give a grant of £1,000.
2. South Walsham And District Drama Society (SWADDS) requested a grant to help replace their props and costumes which were damaged in the fire at South Walsham Village Hall. It was agreed to give a donation of £200.
3. John Gallop, the Council's internal auditor, sent notice that the audit had been completed without any matters to bring to the Council's attention.

**Treasurer's Report:**

Balance b/f at 8th May 2014	£	3,331.00
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**Receipts:**

Mooring fees	1,415.70
Grazing fee 2 months	176.68
BDC – first half precept	2,900.00
BDC - extra grant	30.00
BDC – new homes bonus	693.95
BDC – glass recycling	78.00
UK Power – wayleave	47.50

NCC – verge cutting	140.41
<b>Cheques for payment:</b>	
Pauline James – clerk’s fee and exps	325.04
HMRC – PAYE	74.80
Norfolk Pension	100.85
Garden Guardian – grasscutting	857.56
George Taylor – work at playing field	391.75
John Gallop – internal audit	170.00
Ginny Pitchers – purchase of paint	18.65
Greenbarnes – new noticeboard	1,368.36
Antony Millward – litter picking and painting	91.50
Acle PC – share of exps	<u>54.36</u>
Balance c/f at 12th June 2014	5,360.37
Savings Account	9,310.09
Savings Account	0.29
Active Saver	31,382.00
Repairs and Renewals Accounts	<u>47,580.00</u>
Total monies	<b><u>£93,632.75</u></b>

It was noted that this total included the estimated profit share on the moorings that will be payable to the Environment Agency.

The above cheques were agreed for payment.

**Planning Matters:**

None.

**Village Hall and Playing Field:**

1. It was agreed to re-appoint Philip Armes and Debbie Durrant as trustees to the village hall committee.
2. The new fencing has been installed alongside the car park hedging.
3. Ginny Pitchers reported on a very successful plant sale.

**Boat Dyke and Staithe:**

The Environment Agency has arranged a meeting for Thursday, 31<sup>st</sup> July at 1.00 pm.

**Churchyard:**

Nicholas Crane, Ginny Pitchers and the clerk met with members of the Diocesan Advisory Committee to discuss the options for the front wall of the churchyard. The committee members were sympathetic to the situation and appeared to support the idea of removing the top part of the wall, or of removing the land behind the wall to create a gentle slope back into the churchyard. Nicholas Crane offered to meet with the neighbours to discuss the proposals. There will be a need to agree the boundary with the neighbouring property and to secure the end of the neighbours’ wall.

The DAC recommended approval for the repairs for the table tombs. The application would be advertised for 28 days before the faculty could be issued.

The Parochial Church Council was processing the faculty application for the new WW2 memorial.

**Pension Policy Statement:**

The revised Employer's Policy Statement: Exercise of Discretionary Powers was considered and adopted.

**Any Other Business:**

1. The new noticeboard will be delivered shortly.
2. The next meeting will be on Thursday, 10th July 2014.

There being no further business the meeting closed at 8.20 p.m.

Signed.....  
Chairman

Dated: 10th July 2014.