

Minutes of the Annual Meeting of Upton with Fishley Parish Council held on Thursday, 10th May 2012 in the Village Hall

Present:

Mr Crane Mr Eaves
Mrs Stocker Mrs Whelpton

Election of Chairman:

Nicholas Crane was elected Chairman and Chris Eaves was elected Vice-Chairman.

Apologies:

Mr Armes Mr Boyle Mr Leonard-Morgan
James Carswell (District and County Councillor)
PCSO Paul McAllister

Declarations of Interests in Items on the Agenda:

Anne Whelpton declared a personal interest in the boat dyke.

Minutes:

The minutes of the Parish Council meeting held on 12th April 2012 were agreed to be correct, and were signed by Nicholas Crane, as Chairman of the Parish Council.

Matters Arising:

1. Materials costing £946.57 have been purchased for work at St Margaret's Church, totalling £1,293.48 of the £1,300 donation agreed. There was some discussion as to whether the project should be zero-rated. This has been raised with the committee.

Correspondence:

1. It was agreed to give a donation of £200 to the Citizens Advice Bureau.
2. The Norfolk Association of Local Councils has invited nominations for its executive committee.
3. PCSO Paul McAllister sent a report of no recorded crimes since the last meeting.
4. The AGM of the Broads Authority is on 18th May.
5. The BA has sent a letter explaining that because of budget cuts, the Authority will no longer be undertaking any regular work or maintenance at the boat dyke car park, as it has no formal responsibility for the area. There was some discussion as to the ownership of the car park.
6. Norfolk County Council has sent its Mineral and Waste Site Allocations Development Plan Documents; no areas are listed for Upton.

7. The BA has sent a draft Local List of Heritage Assets in the area including Palmer's Mill, at Upton Dyke.
8. Councillors are invited to attend the Norfolk Association of Local Councils & Society of Local Council Clerks conference on 3rd July and an event on Broads, Rivers and Seascape on 8th June
9. The Friends of St Margaret's Church wrote to ask for some land for car parking near to the Church. Nicholas Crane said that he was giving the matter some thought.

Financial Risk Assessment:

The financial risk assessment was considered and adopted.

Accounts and Annual Return:

The clerk presented the Accounts for the year ended 31st March 2012. The Accounts were approved and Nicolas Crane was authorised to sign on behalf of the Council.

Annual Return Sections 1 & 2 were considered and signed.

Treasurer's Report:

	£
Balance b/f at 12th April 2012	8,853.38
Receipts:	
Paul Bassham Trust – grant	500.00
Mooring fees	5,811.20
Fitzmaurice Trust – grant	500.00
Funeral fees	290.00
Grazing fees	85.00
NCC – verges	132.60
Precept – first half	2,775.00
Cheques for payment:	
Tsf to Reserves account	8,406.57
Tsf to Savings account	5,000.00
Mr Catchpole – mooring fee refund	518.40
Acle PC – share of exps	34.75
P James – clerk's fee and exps	416.95
Norfolk Pension	94.61
HMRC – PAYE & NIC	69.40
Tony Hemmingway – putting up goalposts	107.85
Friends of St Margaret's – donation	1,135.89
Garden Guardian – grasscutting	840.45
Citizens Advice Bureau – donation	<u>200.00</u>
Balance c/f at 9th June 2012	2,122.31
Savings Account	15,864.70
Savings Account	4,661.36
Repairs and Renewals Accounts	<u>43,116.00</u>
Total monies	<u>£65,764.37</u>

Planning Results from Broadland District Council:

1. **Mr Howard, Robin's Rest, Cargate Lane** – raising of ridge to provide additional accommodation, two storey front and rear extensions and detached garage and car port (revised plans) (20120357) – full approval. Clay pantiles are to be used on both the house and the garage.

Village Hall and Playing Field:

Play equipment

The Norfolk Community Foundation has agreed a grant of £5,000, leaving a shortfall of £3,426. The Ranworth Trust has offered to grant this amount of £3,426 to enable the project to go ahead.

Norwich Under 11s

There has been a request for a boys football club to use the pitch for 9 a-side matches. The teams include boys from Upton, South Walsham and Acle. The councillors were pleased to offer the field to the team, for £10 per week, to include matches and any training sessions.

Village Hall:

The Foolhardy Circus Troupe has been booked for the Celebrations Event on 3rd June, and will be arriving on 30th May and leaving on 4th June, putting up their tents on the playing field.

Boat Dyke and Staithe:

The proposed adjustments to the lease with the Environment Agency have been sent off, together with a request for a copy of the map referred to in the lease.

It was reported that the track across the staithe is very muddy. It was agreed to ask BESL to add some Type 1 to improve the surface.

Any Other Business:

1. The next meeting will be on Thursday, 14th June 2012.

There being no further business the meeting closed at 8.35 p.m.

Signed.....
Chairman

Dated: 14th June 2012.