

**Minutes of the Meeting of Upton with Fishley Parish Council held on Thursday, 12th April 2012 in the Village Hall**

**Present:**

Mr Crane	Mr Eaves	Mr Armes
Mr Boyle	Mrs Whelpton	Mr Leonard-Morgan

**Apologies:**

Mrs Stocker  
James Carswell (District and County Councillor)

**Declarations of Interests in Items on the Agenda:**

Anne Whelpton declared a personal interest in the boat dyke as it is adjacent to her business.

**Minutes:**

The minutes of the Parish Council meetings held on 9<sup>th</sup> and 27<sup>th</sup> March 2012 were agreed to be correct, and were signed by Nicholas Crane, as Chairman of the Parish Council.

**Matters Arising:**

1. Revised plans are expected for Robin's Rest, omitting the windows from the garage roofspace. The applicant has also agreed to use clay pantiles for the garage roof.
2. Materials costing £346.91 have been purchased for work at St Margaret's Church, out of the £1,300 donation agreed.
3. Norse Commercial Services have moved the gate anchor point to a more suitable location, so the final cheque payment will be released.

**Correspondence:**

1. Anglian Water has sent confirmation of the hosepipe ban in this area with effect from 5<sup>th</sup> April.
2. Details have been received of public exhibitions for the proposed Northern Distributor Road and Postwick Junction.

**Treasurer's Report:**

Balance b/f at 9th March 2012	£ 9,384.09
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**Receipts:**

Mooring fees	5,189.66
Grazing fees	85.00
Burial/memorial fees	20.00
Adjustment for goalposts	231.98

**Cheques for payment:**

Anglian Water dd – old playing field standing charge	24.29
HMRC – VAT return dd	3,892.15
P James – clerk's fee and exps	319.84

HMRC – PAYE	69.20
Norfolk Pension	94.61
Acle PC – share of exps	48.73
Garden Guardian – grasscutting	840.45
Nfk Rural Community Council – subs	15.00
Norfolk ALC – subs	142.29
George Taylor – maintenance	154.50
Nfk Playing Fields Association – subs	20.00
J Barber – cleaning bus shelter	20.00
Building Materials for St Margaret’s	<u>416.29</u>
Balance c/f at 12th April 2012	8,853.38
BSA (int rec’d £0.11)	10,864.70
BSA (int rec’d £0.63)	4,661.36
Repairs and Renewals Accounts (int rec’d £4.33)	<u>34,709.43</u>
Total monies	<u>£59,088.87</u>

**Planning Matters:**

None.

**Village Hall and Playing Field:**

**1. New equipment**

Four grants have been received to date: £500 from the Paul Bassham Trust, £500 from the Fitzmaurice Trust, £4,906 from Broadland District Council and £6,200 from Awards for All (Big Lottery Fund) so with the Parish Council grant of £4,000, there is a total of £16,106 towards the £24,532 needed, with two major grant providers still to make a decision.

The clerk reported that there were also grants available towards outdoor table tennis tables. The councillors agreed to apply for this funding.

The clerk has ordered the junior sunshine picnic table for £250 and a wheelchair access picnic table for £380.

**2. Verge**

After some discussion it was agreed to ask George Taylor to relocate the village hall noticeboard to the front of the verge, at the back of the access path to the hall, to make it easier to read notices.

It was also agreed that the raised lump on the verge should be removed to smooth the gradients.

**3. Plaque**

It was agreed not to purchase a jubilee plaque until the trees are more established.

**4. QE11 fields in trust**

The councillors considered a project to put recreation fields in trust in perpetuity, but agreed that the conditions would limit the options of a future parish council so decided not to proceed with the idea.

**5. Earth bank**

The councillors thanked Nicholas Crane for the creation of an earth bank to prevent vehicular access to the west side of the playing field. David Burton has kindly offered to cut a way through for pedestrian access and this was agreed.

**Boat Dyke and Staithe:**

Seven invoices remain unpaid.

The consideration of the new draft lease was deferred until the end of the meeting.

**Memorial Prices:**

It was agreed to increase the fees for burials and memorials by 5%. The clerk was asked to draft a letter to send out to bereaved families to encourage the choice of traditional headstones over lawn memorials.

**Any Other Business:**

1. The next meeting will be on Thursday, 10th May 2012.

**Boat Dyke Lease:**

The Environment Agency had sent a draft Lease for the land and moorings at Upton Dyke. The Lease was based on the Heads of Terms previously agreed after much negotiation, but included many new terms. The councillors spent some time going through each term and agreeing amendments. The clerk will send the amended draft Lease back to the Agency and ask for clarification of some points. It was agreed that when the draft Lease is ready it will be passed to a solicitor for review before signature.

There being no further business the meeting closed at 10.00 p.m.

Signed.....  
Chairman

Dated: 10th May 2012.